

Present: **SC members:** Alexa Anderson, Court Booth, Tracey Marano, Carrie Patel (Zoom), Cynthia Rainey, Carrie Rankin
Administration: Laurie Hunter

1. Call to Order

Ms. Rankin called the meeting to order at 5:02 PM. Roll call attendance was taken: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Patel, aye; Rankin, aye.

2. Public Comments

None.

3. Policy Review

JL – Student Welfare. Ms. Rankin noted the difference between the district’s version and the MASC version in the fire drill section regarding reporting. Ms. Patel noted that the policy looked like it was geared more towards younger grades. Ms. Rankin stated that she or Ms. Whitt would connect with MASC on this policy.

JLA – Student Insurance Program. Dr. Hunter noted that MASC removed this policy from its manual in 2020 because they felt it was redundant and unnecessary. Members agreed to recommend removing this policy from the district’s manual.

JLB – Student Allergy Policy. Ms. Rankin noted that MASC did not have this policy because it was already law and would be redundant to also have it as a policy. She stated that there were policies regarding carrying and administering epi pens. Members agreed to recommend removing this policy from the district’s manual.

JLC – Student Health Services & Requirements. Dr. Hunter stated that the lead nurse had a couple of edits to the MASC version to match what the district does under the Emergency Procedures Handbook section: 1) change “*Student Emergency Card*” to “*Student Emergency Health Form*” and 2) change “*Prompt reporting by teachers to the Principal or designee*” to “*Principal or nurse*”. Members agreed to recommend MASC’s version, with the suggested edits.

JLCA – Physical Examination of Students. Dr. Hunter shared the lead nurse’s recommendations to the MASC policy: 1) replace entire 3rd paragraph with “*Every candidate for a school athletic team will present the signed consent of parent or guardian in order to participate on a squad. In addition to the signed consent, a written report stating the student’s fitness to participate in school athletics and signed by the student’s healthcare provider will be sent to the school nurse.*”, and 2) remove “*in writing, or by personal visit*” and replace “*A copy of the report will be filed at the school*” with “*A copy of the record will be kept in the student’s school medical record*”. Ms. Rainey questioned if any of the policy language was included in MA General Law and Ms. Rankin stated that she would follow up with MASC.

JLCB – Immunization Requirements. Ms. Rankin stated that the new MASC version was slightly different, but the sentiment was largely the same. Members agreed to recommend adopting MASC’s version.

JLCC – Communicable Diseases. Ms. Rankin stated that the first three paragraphs were new in the MASC version. Members agreed to recommend adopting the MASC version.

JLCCA – School Attendance for Students w/ HIV/AIDS and JLCCA-E – AIDS School Attendance Policy. Ms. Rankin stated that MASC does not have these policies. Members agreed to recommend removing these policies as well.

JLCD – Medication Administration. Ms. Rankin stated that MASC’s version is titled “*Administering Medicines to Students*”, noting that MASC also added exceptions. Members agreed to recommend adopting the MASC version.

JLD – Guidance Program. Dr. Hunter noted that MASC deemed this policy not necessary and redundant. Members agreed to recommend removing this policy from the district’s manual.

JLDBD – Reporting of Child Abuse & Neglect. Ms. Rankin stated that MASC moved this policy into JL – Student Welfare. Members agreed to recommend removing this policy from the district’s manual.

JP – Student Gifts & Solicitations. Ms. Rankin stated that this policy does not exist in the MASC manual, noting that it was covered in GBEB – Gifts to and Solicitations by Staff. Members agreed to recommend removing this policy from the district’s manual.

JQ – Student Fees, Fines & Charges. Members agreed to recommend adopting MASC’s policy.

JRA – Student Records. Members agreed to recommend adopting MASC’s policy.

JRA-R – Student Records. Dr. Hunter noted that many of the “R” policies were procedural in nature. Members agreed to recommend removing this policy from the district’s manual.

JRD – Student Photographs. Members agreed to recommend adopting MASC’s policy.

4. **Adjournment** – A motion to adjourn was made by Ms. Rankin, seconded by Ms. Marano. Vote was taken by roll call: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Patel, aye; Rankin, aye, and the meeting adjourned at 5:38 PM.

Respectfully submitted,
Erin Higgins

Approved: 2.27.24