

Present: Tracey Marano, Chair, CCSC; CSC  
Alexa Anderson, Chair, CSC; CCSC  
Carrie Rankin, Vice Chair, CSC; CCSC (Zoom)  
Courtland Booth, CSC; CCSC  
Cynthia Rainey, CSC, CCSC  
Sharon Whitt, Vice Chair, CCSC  
Sara Wilson, CCSC  
Domingos DaRosa, CCRSD METCO Rep  
Ayesha Lawton, CPS METCO Rep (Zoom)

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Robert Conry, Asst. Superintendent of Finance & Operations, CPS & CCRSD  
Kristen Herbert, Asst. Superintendent of Teaching & Learning, CPS & CCRSD

**I. CALL TO ORDER CSC**

Ms. Anderson called the CSC meeting to order at 6:00 PM. Roll call attendance was taken: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye.

**II. PUBLIC COMMENT**

None.

**III. DISCUSSION**

A. CPS Capital Plan. Mr. Conry reviewed the FY24 Capital Plan for CPS, stating that loading dock repairs were added at Thoreau, and noted that \$25,000 was allocated for the Thoreau Campus Master Plan. He noted the reserves of \$50,000 for FY24 and FY25 for health and safety at Peabody and Sanborn and the Ripley HVAC upgrades of \$745,000. Dr. Hunter noted that this would be part of the warrant deadline of January 4<sup>th</sup>.

B. CMSBC Discussion. Ms. Anderson stated that the CMSBC and Finance Committee recommended a not to exceed warrant of \$115 million for Town Meeting, noting that the Select Board put a warrant for \$110 million. She stated that the Finance Committee voted affirmative action on the article. Ms. Anderson stated that the CMSBC has discussed two different strategies: 1) add alternate - compiles a list of building components that could be added in the event that an estimate or bid came in under the proposed budget and 2) deduct alternate - complies a list of building components that could be taken out should the estimates come in over budget. Ms. Anderson stated that the CMSBC is going to use the deduct alternate strategy per the advice of the professionals. Mr. Booth stated that he continues to stress the need for the coordination between the CMSBC, the Town of Concord and the Light Plant regarding solar at the new middle school. Ms. Anderson stated that the Select Board set a ballot vote during February school vacation week, suggesting the SC send them a letter requesting the date be changed. Mr. Booth stated that the date was determined from the Special Town Meeting vote, noting that they were not deficient in picking the date. Ms. Anderson noted her concern for deferment of costs by using the deduct alternate method, such as the ring road paving from the CCHS building project. Ms. Rankin stated that the responsible choice is to look at the deferred expenses of the project and tackle them now because they are only going to get more expensive.

**IV. CALL TO ORDER - CCSC**

Ms. Marano called the CCSC meeting to order at 6:35 PM. Roll call attendance was taken: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye, Whitt, aye; Wilson, aye.

**V. PUBLIC COMMENT**

None.

## **VI. STUDENT REPRESENTATIVES**

Student representatives Harry Crowley and Felicity Zhang provided an update from CCHS. Harry stated that there has been a lot of school spirit prior to the break, including the Powderpuff game and first spirit assembly since 2019. Felicity stated that Senate held the visioning session for strategic planning, noting that there were almost 40 participants. She stated that Q1 ended and students received their first grades. Harry stated that winter sports are beginning after the break and there were performing arts concerts and Senior District Auditions the previous Saturday.

## **VII. RECOGNITIONS – LIFEGUARDS**

CCHS Health & Fitness teacher and Department Chair, Andrea Gillis, presented on lifeguard training at CCHS. She stated that the program began 15 years ago with a sabbatical and that over 1,000 students have achieved their American Red Cross LG certification/re-certification since then. She shared the purpose of the American Red Cross lifeguarding course and places throughout the community that the lifeguards are working, such as Concord Recreation Department, Walden Pond Club, Boston Department of Conservation and Recreation and YMCA's. Ms. Gillis shared the requirements to become a lifeguard and pictures from lifeguard training.

## **VIII. READING OF THE MINUTES**

A. Open Session 10/25/22. A motion was made by Ms. Anderson, seconded by Mr. Booth, to approve the minutes from 10/25/22. The motion was unanimously approved by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Rainey, aye (for both); Rankin, aye (for both); Whitt, aye; Wilson, aye.

## **IX. CORRESPONDENCE**

Ms. Anderson stated that CSC did not receive any correspondence, but was copied on CMSBC emails. Ms. Marano stated that CCSC received an email from The Bridge and a parent shared a video of the CCHS concert.

## **X. CHAIRS & LIASONS & SUPERINTENDENT REPORT**

Ms. Anderson stated that several SC members attended the MASC conference, noting the SC's renewed commitment to best practices. She highlighted the conference topics of electrification of bus fleets, SC roles and financial oversight, DEIB initiatives and mental health. Ms. Wilson noted that the common thread in the sessions she attended was communication/messaging and mental health. Ms. Rainey noted how moving the session that she attended was with Kathy Lopes, Author and DEI Director in Newton.

Ms. Anderson reviewed the SC goals document, noting the progress on the goals to date and the SC discussed future agenda setting. Ms. Wilson, Ms. Marano and Ms. Anderson volunteered to be part of a SC Communications Working Group and the SC agreed to formally vote on this at the next meeting. Ms. Rainey noted that she did not see the Youth Risk Behavior Survey on the goals document and suggested also adding review of the SC handbook on the goals document.

Ms. Marano stated that the SC held their coffees, noting that common themes included student achievement, communication and building community. Mr. Booth stated that the Boston coffee had small turnout, noting that efforts to bring Concord to Boston needed to be revisited, as well as efforts to improve communication to improve outreach. Ms. Lawton stated that the coffee was eye opening for what METCO students go through on a daily basis because of what she had to go through in terms of comments that were made to her by Concord and Carlisle families.

Ms. Marano stated that she, Ms. Anderson, and Dr. Hunter met with Verizon about a potential cell phone tower, which had previously been discussed back in 2017. Dr. Hunter noted the safety concerns at CCHS that occur due to cell issues, noting that the district needs to look at the option that Verizon can provide. Ms. Marano noted that, in addition to parents not be able to communicate with their children, police and fire cannot communicate with each other or people in the building. Dr. Hunter noted that the safety issues are real and ongoing. Ms. Marano stated that Verizon would be doing a site visit to determine possibilities on the campus and will be bringing forward a proposal, noting that it would generate some revenue. Ms. Anderson noted that the whole process could take two years to complete.

Ms. Marano asked if members could hold January 3<sup>rd</sup> as a possible budget meeting if necessary and proposed that the regular business meeting be held on January 10<sup>th</sup> instead.

Mr. Booth stated that he and Ms. Rankin received messaging on Strategic Planning and noted that Concord will receive students and officials from Nanae Japan on October 28<sup>th</sup>, 2023 for a short visit. He stated that on December 4<sup>th</sup> at 2:00 PM at Fenn School, the Human Rights Council will have a reception for Police Chief Joe O'Connor.

Ms. Wilson stated that Adult and Community Education is going great. She noted that the SC coffee went very well and encouraged SC members to watch Carlisle School Committee meetings to get an understanding of what was happening in Carlisle.

Ms. Rainey recognized Ms. Whitt for her part in helping launch the new school newspaper. She stated that the FINCOM presented the guideline the previous night - 3.3% CPS and 2.4% CCRSD. Ms. Rainey stated that the PEG Access Advisory Committee is reviewing the franchise agreement with the consultant. She stated that the Climate Action Advisory Board spoke about their final candidate for the Sustainability Director position.

Dr. Hunter stated that the 3-hour workshop launched the prior week for the 9<sup>th</sup> graders, noting that it exceeded expectations in setting the stage for kids to feel like they have open avenues to talk about inclusion, know more about how to handle incidents and respond to upstanders.

## **XI. DISCUSSION**

A. Capital Needs CCHS. Ms. Marano stated that the previous CCHS Campus Advisory Committee had about 17 people on it, comprised of students, teachers, administrators, community members and town leadership. Dr. Hunter stated that this committee gathered data from the community to determine the priorities for the campus, with the highest being the road. Dr. Hunter stated that the other priorities were the lack of compliance with stadium restrooms and the landfill space. She stated that a feasibility study was done in 2018/2019 to analyze options, noting that this study could be used now as a starting point to continue the discussion. Ms. Rainey noted that someone should reach out to the Light Board about solar on the rooftops early in the discussion. Ms. Wilson noted that background information on the discussions around the campus could be found online at the Carlisle Mosquito. Dr. Hunter noted that there would be additional needs of the building besides the regular maintenance after the 10-year mark of the building.

B. Data Presentation. Ms. Hebert introduced Academic Coordinator, Carrie Bjerke. Ms. Hebert shared some highlights from the Data Presentation, stating that: COVID had a profound negative impact on student learning in all areas, this trend is magnified among historically marginalized student populations, younger students were more negatively affected than older students, the negative impact is reflected in the local data, by spring 2022 most students were already on a path to bounce back from the learning loss and subgroups of students are listed by percentage and not raw number to protect student privacy. Ms. Bjerke and Ms. Hebert reviewed: how student growth percentiles are measured and ELA, Math and Science MCAS data by subgroups, Access Data, SAT Performance by subgroup, ACT performance, and Advanced Placement performance. Ms. Hebert reviewed next steps: continue to look at trends and patterns, analyze grade level and school data to determine if there are gaps in the curriculum, analyze student level data to support those who scored at the "partially meeting" or "not meeting" performance levels through MTSS systems, continue to train full faculty to use student data to inform instruction, build new data platform to make all data more accessible for teacher and team use, continue to train new faculty on most effective pedagogy and curriculum for use with students, and continue to monitor individual student progress towards grade level benchmarks and intervene when necessary.

C. Advertising on CCHS Campus, Second Discussion. Ms. Marano stated that she reached out the tennis and baseball booster clubs to get more info on advertising. She stated that the tennis scoreboard has a \$5,000 donation with a five-year commitment to McWalter Volunteer Insurance Agency, noting that the scoreboard is currently not installed. She noted that the SC approved the scoreboard last December. Regarding the baseball scoreboard, Ms. Marano stated that sign predates current staff and SC members. She stated that the sponsor is Route 2 Athletics, noting that the money raised last year funded helmets, pitching machines, clinics, weight training, and stipends for assistant coaches. Ms. Marano stated that she would like to send a copy of the advertising policy along to the Athletic Director and booster clubs. Ms. Anderson shared a letter she drafted that could be sent to the coaches, booster groups, athletic director, etc. that outlines the current policy on temporary and permanent advertising. Ms. Rainey noted her concern for what would be considered "temporary" advertising, stating that she would prefer no advertising on the campus. Ms. Marano stated that many of the sports programs rely on the advertising to benefit the kids in the programs, noting that the advertisers are typically local places or related to the specific sport. Mr. Booth noted that there have been national firms that have

advertised, noting his reservations about sending out a letter on the policy if the policy has not been agreed upon yet in terms of temporary and permanent advertising. Ms. Wilson stated that there are several parts of the policy that need to be discussed further. Ms. Rankin noted that the policy was scheduled to be discussed at the upcoming policy meeting. Mr. Booth suggested holding off approving the advertising until the policy has been reviewed. Ms. Marano stated that the tennis booster club is concerned that installing the scoreboard is not going to be approved, noting that they have already made a commitment to the sponsor.

## **XII. ACTION ITEMS**

A. Vote on Advertising on CCHS Campus. A motion was made by Ms. Wilson, seconded by Mr. Booth, to approve the tennis scoreboard to be installed imminently with McWalter Insurance as the sponsor, as an exception to policy KHB, for a five-year term for \$5,000 from installation. The motion passed by roll call: Anderson, abstain; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye, Whitt, aye; Wilson, aye.

A motion was made by Ms. Wilson, seconded by Mr. Booth, to make an exception to policy KHB to authorize the Route 2 Athletics advertisement on the baseball field for 5 years from the date of installation of April 16, 2022 for \$4,500. The motion passed by roll call: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye, Whitt, aye; Wilson, aye. The SC agreed that Ms. Anderson would not send out the letter she had drafted that included a copy of the policy until the policy was reviewed.

B. Vote to Approve Out of State Day Trips to Basketball Tournament. A motion was made by Ms. Rainey, seconded by Mr. Booth, to approve the CCHS Boys Varsity Basketball Team day trips on December 10, 2022 and December 11, 2022 to Warwick and North Kingston, Rhode Island to attend a basketball tournament. The motion passed by roll call: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye, Whitt, aye; Wilson, aye.

## **XIII. ADJOURNMENT**

A motion was made by Ms. Anderson to adjourn the meeting. The motion was unanimously approved by roll call and the meeting adjourned at 8:55 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 12.20.22

### Abbreviations:

CCACE	Concord Carlisle Adult and Community Education
CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CEF	Concord Education Fund
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
DEIB	Diversity, Equity, Inclusion and Belonging
ELA	English Language Arts
FINCOM	Finance Committee
MTSS	Multi-Tiered System of Supports
PD	Professional Development
SC	School Committee
SEPAC	Special Education Parent Advisory Council