

Present: Tracey Marano, Chair, CCSC; CSC
Alexa Anderson, Chair, CSC; CCSC
Carrie Rankin, Vice Chair, CSC; CCSC
Courtland Booth, CSC; CCSC
Cynthia Rainey, CSC, CCSC
Sharon Whitt, Vice Chair, CCSC
Sara Wilson, CCSC (via Zoom)
Domingos DaRosa, CCRSD METCO Rep
Ayesha Lawton, CPS METCO Rep

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Robert Conry, Asst. Superintendent of Finance & Operations, CPS & CCRSD
Kristen Herbert, Asst. Superintendent of Teaching & Learning, CPS & CCRSD

I. CALL TO ORDER CSC

Ms. Anderson called the CSC meeting to order at 6:00 PM. All CSC members were present.

II. JOINT MEETING WITH CONCORD SELECT BOARD

A. Review Capital Plan. Matt Johnson called the Concord Select Board to order, noting that all members were present. He noted that Town Manager Kerry Lafleur would be leading the discussion on the town's capital programs. Ms. Lafleur provided an overview of the town's capital planning process, noting that the town and school work together to create a common set of priorities. She stated that there would be a 45-day comment period for community members. Dr. Hunter stated that the district is very grateful for the support of the middle school project, noting that there are no other projects in the pipeline.

Ms. Lafleur stated that TBA Architects assessed the condition of municipal buildings on 14 sites, creating three different scenarios: 1) no relocation and internal maintenance costs, 2) no relation and renovations for long-term usage and 3) reconfiguration/relocation options. She stated that the following priorities have been identified (with the understanding that middle school being the highest priority): public works facility, public safety complex, Walden Street complex renovations and the annually recurring need of the maintenance of public works and reviewed specifics of each priority. She stated that the town has significant high priority capital needs (\$50-100M) but noted that voter appetite for additional spending in FY24-33 was unknown. Ms. Lafleur reviewed the tax impact of existing commitments, as well as the middle school project, noting that each additional \$10 M of debt authorization has an estimated impact of approximately \$115/year at median assessed value.

There were no public comments. The Select Board meeting adjourned at 6:36 PM.

III. CALL TO ORDER CCSC

Ms. Marano called the CCSC meeting to order at 6:40 PM. Roll call attendance was taken: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye; Whitt, aye; Wilson, aye.

IV. CCHS STUDENT UPDATE

CCHS student reps, Zariah Alves, Harry Crowley, and Felicity Zhang provided an update from CCHS. Harry stated that the homework free weekends started, noting that it has been a great time to recharge. Felicity stated that the Activities Fair went very well, noting all of the opportunities available to the students. She stated that she attended the MASC training and was able to connect with other student reps across the state. Zariah noted the assembly on Friday about kindness, noting how engaging and interesting it was. Harry noted that Kicks for Cancer, Mighty Moose and Pink day created a great sense of community across the district and Zariah noted the Pink Dance as well. Harry noted that the

academic load is increasing for juniors and Zariah noted that teachers and students are getting sick from non-COVID related sicknesses. Harry noted the 9th grade elections taking place and Felicity noted CC Theatre fall drama would be in less than a month, with tickets going on sale soon. Harry noted some new student groups/initiatives, including tutoring underprivileged kids.

V. PUBLIC COMMENT

1. Akia Obas, 1134 Adams Street, Dorchester MA. Ms. Obas stated that she was a concerned parent, noting a recent incident that occurred at CMS. She stated that the behavior is disturbing, and asked what was being done to address this behavior long term, noting that it seems to be a systemic issue.

VI. RECOGNITIONS – THE CALCULUS PROJECT

Dr. Hunter stated that they are beginning year 2 of the Calculus Project program at CMS and CCHS. DEIB Director, Andrew Nyamekye, stated that the mission of the program is to use research and supportive strategies to increase the representation and success of students of color and economically disadvantaged students in advanced mathematics. CMS/CCHS teachers Reiko Funaki, Kristen Callahan and Ashley Cohane, spoke about the Calculus Project. Ms. Callahan stated that they support students during math class as well as during enrichment that happens three out of the six-day cycle, working with students to build skill and confidence in math. Ms. Funaki added that the extra time is magical due to the relationships with the students, noting that it is a safe place for the students to gain confidence in their math abilities. Ms. Cohane stated that she meets with the students twice a week building the sense of community.

Several students then gave their perspectives on the program. Zariah Alves stated that she enjoys the summer program held at the Boston University campus, noting that they also took a field trip to Harvard Medical School. Sophia Arif stated that she has made many friends through the program, noting the great sense of community. Alivia Breneus stated that the program provides a great way to catch up on math during the day without staying before or after school and building relationships with the teachers. Emmi Taylor stated that she likes being able to have her questions answered so she is prepared for her math class. Tianna Felix stated that it helps her prepare for class and gives her confidence in class. Dr. Hunter stated that this was just a vision a few years ago, so seeing it come to life was exciting. Mr. Booth acknowledged the community grant that made the program possible. Mr. DaRosa stated that that his daughter took part in the program and suggested that the district increase recruitment efforts so the program continues to thrive.

VII. READING OF THE MINUTES

A. Open Session 9.6.22, Workshop 8.23.22. A motion was made by Ms. Anderson, seconded by Mr. Booth, to approve the open session minutes from 9.6.22. The motion was approved by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Rainey, aye (for both); Rankin, aye (for both); Whitt, aye; Wilson, aye.

A motion was made by Ms. Rainey, seconded by Mr. Booth, to approve the Workshop minutes from 8.23.22. Ms. Wilson proposed three additions to add to the minutes. A motion was made by Mr. Booth, seconded by Ms. Rainey, to adopt the language recommended by Ms. Wilson. Mr. Booth's motion was approved by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Rainey, aye (for both); Rankin, aye (for both); Whitt, aye; Wilson, aye. The motion to approve the 8.23.22 Workshop minutes, as amended, was approved by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Rainey, aye (for both); Rankin, aye (for both); Whitt, aye; Wilson, aye

VIII. CORRESPONDENCE

Ms. Anderson stated that CSC received no correspondence and Ms. Marano stated that CCSC received two pieces of correspondence: one on concerns around DEIB efforts and one with an additional comment about signage at the CCHS campus.

IX. CHAIRS & LIAISONS REPORT

Ms. Anderson shared a SC Chairs report, including: meeting with Dr. Hunter to discuss an overview of the upcoming year, meeting with the Concord and Carlisle Finance Committees to discuss the guidelines planning process, and meeting with Tom Lucey to discuss external communications.

Ms. Marano stated that Kicks for Cancer and Mighty Moose were very successful; sharing an update from one of the organizers who noted that they had the largest attendance ever and the fundraising numbers looked very good. Dr. Hunter stated Pink Day that was added this year, which gave a district-wide feel to the events.

Ms. Marano stated that she and Dr. Hunter would be meeting with Carlisle's new Town Administrator and noted that she and Ms. Anderson also attended the PTG meeting in September.

Ms. Wilson stated that she attended the Adult and Community Education meeting, noting that they are adding drivers education sessions due to increased demand, noting that they are always open to interested potential teachers. She stated that the IMSCC (Instrumental Music School of Carlisle and Concord) is mostly returning to in-person and Armchair Travel is almost fully organized for the year. She stated that the League of Women Voters and Adult and Community Education are organizing a DEI seminar series of four sessions. She noted the Can We Talk series on refugee resettlement and the sessions on executive functioning by Sarah Ward. Ms. Wilson also noted that the Carlisle castle playground has been completed.

Ms. Rainey stated that the Concord DEI Commission is rebooting and trying to align with the strategic plan in Concord, noting they are also meeting tonight. Dr. Hunter noted that Mr. Nyamekye has met with their Chairs and has invited them to have a seat on his steering committee for his strategic plan.

Mr. DaRosa stated that the METCO families met and discussed increasing participation from the parent group, noting that he will bring more updates at the next meeting.

Ms. Marano noted that she was on the CCTA DEIB Hiring Committee last year, noting that she has been invited to join them again.

Ms. Rankin stated that there would be a Policy meeting on Wednesday, October 5th in person at Ripley. The SC discussed the possibility of holding policy meetings at night should there be a high interest policy.

X. DISCUSSION

A. School Committee and Superintendent Relations. Ms. Marano stated that they have done some work as a committee over the last few months with Rob Evans and the MASC, noting that they are looking forward to giving another update next week.

B. Electric School Bus Presentation and Grant Update. Ms. Anderson introduced Brian Foulds, the Chair of the Concord Light Plant Board. Mr. Foulds shared his presentation titled "GHG Inventory & Emissions Reduction Plan – Pupil Transportation", which summarized the results of his paper on greenhouse gas inventories and pupil transportation within CPS and CCRSD. He reviewed the current vehicle fleet, facilities, methodology, and greenhouse gas inventory, noting the large amount of diesel emissions and the unusually large amount of fuel being used in the bus barn. He stated that a stratification fan was installed in 2021 in the bus barn to force air circulation, which made a noticeable reduction in oil consumption. Mr. Foulds stated that a diesel bus emits twice its weight in greenhouse gas emissions ever year that it operates, noting that electric buses are a good solution. He reviewed the barriers and solutions to the cost of purchasing and operating electric buses. He stated that the goal is to have an 80% electric bus fleet and 20% diesel, noting the use of incentives to reduce electric bus purchase price, piloting vehicle to grid rapid charging, and establishing an ESB rebate with Concord Light. He asked that, in terms of goal setting, that a timeline goal not be used so that funds are not taken away from education to fund transportation goals.

Regarding the current electric bus grant, Mr. Conry stated that the district has not heard an answer in terms of whether it would receive funding or not.

C. School Committee Goals, Session 3. Ms. Anderson shared the Student Success and Well-being goal and action steps. The SC discussed how to measure the outcome of the goals. Ms. Herbert noted SEL items that provide metrics and measurable results that the SC could continue to support financially: Care Solace, Responsive Classroom and Fly Five, and the PEAR and DESSA pilot. Regarding academic assessments, Ms. Herbert shared many of the assessments used: Star 360, MCAS data, BAS, TC, Every Day Math assessments, achievement data from SATs, ACTs, and APs. Ms. Whitt asked for more discussion around closing the achievement gap for those students on IEPs and Ms. Marano stated that Ms. Dixon would be reporting on this at an upcoming meeting. Ms. Lawton suggested tracking the racial issues that occur to see if the district has progressed at all by the end of the year. Ms. Rainey suggested breaking out the action steps by K-8 and CCHS. Ms. Herbert suggested putting the metrics in the context of having just going through the

pandemic, noting that all of the key measures are down. The SC discussed coffees/forums and agreed to have a more specific metrics-based list at the next SC meeting and also discussed adding budgetary responsibilities to the document. The SC discussed the DEIB goal and action steps. Ms. Rainey noted that the new Concord newspaper would be going home to Concord households the next month, noting that this would be an effective tool versus the small SC subscriber list. Ms. Whitt recommended adding hiring to the teacher retention action step and Ms. Lawton suggested adding student retention as well. Ms. Whitt suggested reporting on some of the incidents that have been happening to help educate people on what has been driving the initiatives.

D. Strategic Planning 2023-2028. Ms. Marano stated that the Strategic Planning Committee would be comprised of about 50 people, noting that the SC needs to determine who from the SC would be attending the four sessions. Mr. Domingos, Ms. Rankin, Mr. Booth stated that they could attend all four.

E. Assistant Superintendent of Finance and Operations Update. Mr. Conry reviewed the FY24 budget timeline, noting that the Carlisle dates were currently being firmed up. He stated that the administrators would be working on building the zero based budgets between now and late October, noting that he would be reviewing them with the administrators the first week of November. Mr. Conry reviewed other key dates, noting that initial budgets would be presented to the SC on December 6th, with the public hearing being held on December 13th.

Mr. Conry stated that the district received five proposals for the feasibility study looking at electrification of the Alcott building, noting that the highest rated firm was Weston and Sampson. He stated that the district is moving forward with the contract with them, noting that as part of the contract, they will be required to be available for three public presentations of their information.

Mr. Conry reviewed the preliminary projections that were provided to the Concord Finance Committee for CPS and CCRSD. He shared preliminary five-year projections by funding source, growth rates, and town assessments, noting the increase in Carlisle's share in FY24. Mr. Domingos noted the large gap between the METCO grant amount of \$7,000 per student versus the district's per student expenditure of \$23,000 for the current year.

F. Practices and Protocols. The SC discussed suggested edits to the protocols and practices documents, agreeing upon changes. Ms. Marano suggested having all members sign the documents

XI. ACTION ITEMS

A. Vote to Approve School Committee Protocols and Practices. A motion was made by Mr. Booth, seconded by Ms. Rainey, to adopt the Protocols and Practices as amended in the document to be signed by SC members, METCO representatives and Student Representatives, and that the conclusion of the document reference the date voted. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Rainey, aye (for both); Rankin, aye (for both); Whitt, aye; Wilson, aye. Mr. Booth noted that the SC should not have assumed that the METCO and Student representatives wanted to sign the document.

B. Vote to Approve Staff Request to Enroll Child at CCHS 2022-2023. A motion was made by Mr. Booth, for CCSC, seconded by Ms. Rainey, for CCSC, to approve the following staff request to enroll her child at Concord-Carlisle High School for the 2022-23 school year and that tuition be waived: Heather Palmer, CCHS Teacher, son to enroll in 10th grade at CCHS. The motion passed by roll call: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye; Whitt, aye; Wilson, aye.

XII. ADJOURNMENT CCSC

A motion was made by Ms. Rankin, seconded by Mr. Booth, to adjourn the CCSC meeting. The motion passed by roll call: Anderson, aye; Booth, aye; Marano, aye; Rainey, aye; Rankin, aye; Whitt, aye; Wilson, aye, and the CCSC meeting adjourned at 9:30 PM.

XIII. DISCUSSION

A. CMSBC Update. Dr. Hunter stated that the CMSBC completed value engineering, noting that they were able to close the delta from \$5 million to \$3 million. She stated that the Select Board has been working hard to look at timelines for Town Meeting. She noted the amount of time and commitment spent on the project by the CMSBC, Select Board, Finance Committee and School Committee. She stated that the 60% bid documents were due out by the end of the week.

Ms. Anderson stated that it was a testament to the leadership on all of the committees that everyone has been collaborative and understanding and getting the work done together. Ms. Marano thanked Mr. Booth and Ms. Anderson for attending all of the early morning CMSBC meetings.

XIV. ADJOURNMENT CSC

A motion to adjourn was made by Ms. Anderson, seconded by Ms. Marano. The motion passed unanimously and the CSC meeting adjourned at 9:35 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 10.25.22

Abbreviations:

CCACE	Concord Carlisle Adult and Community Education
CCHS	Concord-Carlisle High School
CCRSB	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CEF	Concord Education Fund
CMLP	Concord Municipal Light Plant
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
DEIB	Diversity, Equity, Inclusion and Belonging
ESB	Energy Savings for Business
MTSS	Multi-Tiered System of Supports
PD	Professional Development
RFP	Request for Proposal
SC	School Committee
SEL	Social Emotional Learning
SEPAC	Special Education Parent Advisory Council
SRO	School Resource Officer