

Present: Court Booth, Tracey Marano, Eva Mostoufi, Laurie Hunter, Jared Stanton, Dorothy Presser

1. **Call to Order** – Mr. Booth called the meeting to order at 10:32 AM, noting that it was being recorded. Roll call attendance was taken: Booth, aye; Marano, aye; Mostoufi, aye.
2. **Vote to Approve Minutes** – A motion was made by Ms. Marano, seconded by Ms. Mostoufi, to approve the minutes from 2.9.22. The motion was approved by roll call: Booth, aye; Marano, aye; Mostoufi, aye.

Ms. Mostoufi noted that she was in attendance at the beginning of the 2.17.22 meeting, recommending the comment about her arrival be removed from the minutes. A motion was made by Ms. Mostoufi, seconded by Ms. Marano, to approve the minutes, as amended, from 2.17.22. The motion was approved by roll call: Booth, aye; Marano, aye; Mostoufi, aye.

3. **Policies Reviewed:**

File KF – Community Use of School Facilities. Mr. Booth shared the policy that had been updated and brought to the School Committee, noting the date of February 1 for summer rental applications.

KF-R – Community Use Regulations and Fees. Mr. Booth stated that, after bringing this policy forward to the School Committee, the questions of reframing why these fees were being looked at, what the objectives were, and whether or not fees were meant to be revenue generators were clarified and that the goal of cost recovery was identified. Mr. Booth noted a MASBO recommendation for another district on the subject noted that, with Chapter 70 funds are “solely for the support of academic programs” all costs that relate to facility rentals should be fully reimbursed by those renting. Ms. Mostoufi noted that the proposed turf field fee was similar to Acton-Boxborough’s fee, but stated that they have much more community use of their turf fields. She also questioned why the proposed fees for outdoor field use was more than the Town of Concord’s fees for outdoor fields. Mr. Stanton stated that the town has more funding available to maintain fields and noted that the schools do not rent out the fields often because of the cost to maintain. Ms. Mostoufi recommended bringing increases forward as a pilot program and re-assessing after one year.

The Subcommittee reviewed the updates made to the policy. In regards to the frequent user discount, Ms. Marano questioned if the information in this policy was more procedural than what is normally included within policies and Ms. Presser stated that, because the SC votes the fees, it raises the fees to the same level as policy. Ms. Presser questioned if the facilities listed at the top of the policy were in priority order, suggesting it be made clear if so. The Subcommittee agreed to add “*in priority order*” in parenthesis after “*School facilities will be available for the following*”. Mr. Booth noted that the effective date of the fee schedule was changed to 9.1.22 instead of 7.1.22.

Mr. Booth suggested reviewing the policy again in a years’ time, or as soon as the Business Office is able to analyze FY23, instead of calling it a pilot. The Subcommittee discussed the fee schedule, agreeing upon the following changes:

- Gymnasium – HS change from \$175 to \$100 per hour for Group III
- Auditorium – HS change from \$200 to \$100 per hour for Group III
- Auditorium – HS change from \$75 to \$50 per hour for Group II
- Grass Field change from \$100 to \$75 for Group III
- Auditorium - MS change from \$150 to \$75 for Group III

MASC Advisory on Non-Discrimination policies. Mr. Booth noted the recent MASC Advisory on Non-Discrimination policies (AC, AC-R, ACAB, JICK), noting that the following current district policies would be affected: AC, ACA, AC-R. Dr. Hunter noted that some of the policies referenced by MASC are not currently listed as separate policies in the district because they were purposefully consolidated years ago. Ms. Presser stated that MASC worked with the Attorney General’s office to prioritize policies to be reviewed.

METCO Representative/s to the School Committee. Mr. Booth stated that there is no presumption that the district would revise the Regional Agreement or the charter with the Commonwealth. Ms. Marano noted that Bedford Public Schools currently has Boston parent and Hanscom AFB parent representation at its School Committee. Ms. Presser noted that Lincoln Sudbury also has METCO representative opportunities. Dr. Hunter noted her disappointment that the Bedford policy was not discussed more in depth at the meeting, noting that it is urgent enough that another meeting be scheduled the following week to discuss.

4. **Public Comments**

1. Erin Fife, 174 Hill Street, Concord MA. Ms. Fife stated that she was excited that the METCO parent discussion is being prioritized, but suggested that the Subcommittee engage with METCO parents and not just other districts and school committees. She stated that the Bedford School Committee appoints the representative, whereas in Weston, a METCO family coalition group selects the representative, suggesting this be the better option.

2. Betsy Olsson-Mackowski, 1741 Wedgewood Common, Concord MA. Ms. Olsson-Mackowski stated that she agreed with Ms. Fife's comments, noting that she also preferred the way Weston selected the METCO representative.

3. Kristen Hagerty, 95 Revolutionary Road, Concord MA. Ms. Hagerty also seconded Ms. Fife's comments, suggesting that a student from Boston be chosen as well to represent. She also suggested engaging METCO families in policy discussions and questioned if there were policies with clauses on timeliness of response to incidences.

The Subcommittee agreed to hold the next meeting on March 31st from 10:00AM – 12:00 PM in person, with a remote option available as well.

5. **Adjournment** - A motion was made by Ms. Marano, seconded by Ms. Mostoufi, to adjourn the meeting. The motion was unanimously approved by roll call and the meeting adjourned at 12:02 PM.

Respectfully submitted,
Erin Higgins

Approved: 4.5.22

Abbreviations:
MASBO – Massachusetts Association of School Business Officials