

Present: Court Booth, Laurie Hunter, Tracey Marano, Eva Mostoufi, Dorothy Presser (MASC), Jared Stanton, Ian Rhames

1. **Call to Order** – Mr. Booth called the meeting to order at 10:01 AM via Zoom. Roll call attendance was taken: Booth, aye; Marano, aye; Mostoufi, aye.
2. **Vote to Approve Minutes** – A motion was made by Ms. Marano, seconded by Ms. Mostoufi, to approve the minutes from 10.28.21. The motion was approved by call: Booth, aye; Marano, aye; Mostoufi, aye.
3. **Policies Reviewed:**

Facility Fees. Mr. Booth stated that the facility fees have not been revised in some time, noting that the District used to have a two-tiered system for profit and nonprofit organizations. Implementing a tiered system was discussed, as well as custodians needed for events, and Mr. Stanton stated that currently, custodians are paid by whatever their current rate is, but the proposal from the Business Office is to have one flat rate. Mr. Stanton stated that CCHS is now open on Saturday mornings between 8:00AM and 12:00PM. Regarding COVID factors, Dr. Hunter stated that the total number of people allowed per event indoors would be increased in December to 300, noting that this number still leaves the high school auditorium at half capacity. Dr. Hunter stated that there are not too many conflicts with indoor booking, noting that the field usage in the summer used to have the largest conflicts. She stated that Mr. Joncas has done a great job collecting summer requests in January, noting that the requests are mapped out so everyone has time booked. Mr. Stanton noted that in FY22, the total net rent income is expected to be \$20,000 for CCRSD. Dr. Hunter stated that if new fees were agreed upon, enough notice would need to be given to the programs that would be impacted in time for their summer registrations.

Mr. Stanton shared the recommendations for fee increases, information compiled from other districts, and historical data from CPS and CCRSD. The differentiation of residents, non-profit, and for profit were discussed, as well as rental, custodial and food service fees. Ms. Marano questioned tournament fees and Mr. Stanton stated that he would look into it. The Subcommittee agreed that Mr. Stanton would work on the numbers and update the spreadsheet to make it clearer for users and bring back to the Subcommittee for review.

Ms. Presser questioned Ms. Marano's relationship with the facility fees, questioning if she has a real or perceived conflict of interest in voting. Ms. Marano stated that she currently the president of a league that does rent facilities at CPS/CCRSD, noting that she would be happy to recuse herself. Ms. Presser noted that Ms. Marano should not vote on any policies related to facility fees at upcoming School Committee meetings and not participate in any discussion regarding them. Ms. Presser recommended that Ms. Marano investigate what path to follow in terms of filing a disclosure, suggesting she call the Ethics Commission or the school district attorney.

KF - Community Use of School Facilities. Ms. Presser stated that this policy looks identical to MASC's. Mr. Booth suggested making some small edits regarding the parks, playgrounds and tiers and reviewing it again at the December Policy Subcommittee meeting. Mr. Stanton and Mr. Booth agreed to work together on updating this policy.

KF-R – Use of School Facilities. Ms. Presser stated that this is significantly different than the MASC version. Mr. Booth suggested that he and Mr. Stanton look at this policy as well.

The subcommittee agreed to move the December 9th meeting to December 8th at 10:00 AM.

4. **Public Comments** – None.
5. **Adjournment** - A motion was made by Ms. Mostoufi, seconded by Ms. Marano, to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 11:31 AM.

Respectfully submitted,
Erin Higgins

Approved: December 8, 2021