

Present: Sara Wilson, Chair, CCSC
Cynthia Rainey, Chair, CSC; CCSC
Courtland Booth, Vice Chair, CCSC; CSC
Alexa Anderson, Vice Chair, CSC; CCSC
Tracey Marano, CSC; CCSC (via Zoom)
Eva Mostoufi, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Jared Stanton, Asst. Supt. of Finance & Operations, CPS & CCRSD

I. CALL TO ORDER

Ms. Wilson called the CCSC to order at 6:17 PM and Ms. Rainey then called the CSC meeting to order. Roll call attendance was taken: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

A. EXECUTIVE SESSION

A motion was made by Mr. Booth, seconded by Ms. Anderson, that the CSC and CCSC enter into Executive Session under Purpose 3 of the Open Meeting Law: To discuss strategy with respect to litigation regarding the EDCO Collaborative and return to Open Session at 6:30 PM. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

The CSC and CCSC returned to Open Session at 6:32 PM.

II. CCHS STUDENT UPDATE

CCHS student rep, Harry Crowley, stated that Student Senate is working on Spirit Week, noting that they will be having a badminton tournament this year. He stated that they will also be having a blood drive in combination with Boston Children's Hospital and are planning the Powder Puff. He stated that the attitude around COVID has relaxed, noting how nice it was to have the desks back together in classes. He stated that teachers have been very mindful of the learning that was lost over COVID, reviewing materials that may need more attention.

III. PUBLIC COMMENT

None.

IV. READING OF THE MINUTES

A. Open Session 10/12/21. A motion was made by Ms. Anderson, for CSC and CCSC, seconded by Mr. Booth, for CSC and CCSC, to approve the open session minutes from 10/12/21. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

V. CORRESPONDENCE

Ms. Wilson stated that the CCSC received correspondence on the SC coffees.

VI. CHAIRS & LIAISONS REPORT

Ms. Anderson stated that she and Ms. Mostoufi would be attending the SEPAC board meeting on Monday to discuss the CMS building project.

Mr. Booth stated that the Policy Subcommittee met and have brought some policies forward to the SC. He stated that a few SC members attended the Concord Finance Committee meeting and that the Select Board confirmed all of the DEI Subcommittee candidates. He stated that the Concord Nanae group met and reported that they have been in touch with

Mr. Mastrullo and David Gresko to set the stage for more interactions in the future and Dr. Hunter noted that Mr. Gresko has agreed to take the lead on the relationship between Concord and Nanae.

Ms. Marano stated that the DEI Subcommittee will be meeting via Zoom the following day, noting that Dr. Paula Martin would be joining the meeting. Ms. Marano stated that the recent SC coffee at the Concord library was well attended, noting that the next coffee would be on Saturday, at METCO Inc. in Roxbury.

VII. SUPERINTENDENT'S REPORT

Dr. Hunter stated that she is attending the MA Association of School Superintendents series titled Leading and Learning about Race, Racism and Equity, a pilot Superintendent Leadership practice network. She stated how much she is enjoying attending the series, noting the interesting discussions of race in the schools and the approach to leadership with race.

VIII. DISCUSSION

A. COVID Updates. Dr. Hunter shared COVID case numbers and vaccination rates, noting that case numbers are remaining steady, with one or two cases per week, for a total of 38. She stated that the vaccine rates are also stable, as well as testing participation. She stated that DESE released guidance on shorter weeks of not testing students on those weeks. Dr. Hunter stated that there would be a pediatric vaccination clinic for Concord and Carlisle the next day and on the 17th at Alcott, noting that 740 children are signed up for the Nov. 10th date and 662 are signed up for the Nov. 17th date. She noted that the second shot dates have not been determined yet. She stated that MIAA indicates that all sports will run with mask mandates in alignment with DESE.

A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Marano, for both CSC and CCSC, to move item IX. C Facility Fees to after COVID Updates. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

B. Facility Fees. Dr. Hunter stated that Mr. Stanton and his team have compiled history of facility fees as well as recommendations for going forward. Ms. Rainey suggested that the facility fees be looked at by the Policy Subcommittee and Mr. Booth, Chair of the Policy Subcommittee, stated that the subcommittee would look at them, asking Mr. Stanton if he felt that the District should resume the two-tiered approach and Mr. Stanton stated that he thinks the fees should be tiered. The SC agreed that it made sense for the Policy Subcommittee to review the fees because they could be reviewed more frequently. Mr. Booth noted that the fees should be reviewed yearly to ensure that custodial overtime consistently follows the contract.

VIX. RECOGNITIONS

A. CCHS Photography Donation. Gregory Coan, Photography teacher at CCHS, noted that student Molly Klein donated a piece of photography equipment, which led to a conversation with her grandmother, Mrs. Phyllis Klein, about the late Dr. Klein's love of photography. Mr. Coan stated that Mrs. Klein is donating the rest of Dr. Klein's photography equipment, noting how special his collection is. Mrs. Klein spoke about Dr. Klein's love of photography, noting how he would be happy with her donating his equipment to CCHS. Molly Klein stated that she took Film Photography freshman year, noting how great the class was, and also how her grandfather would love the fact that the CC students were using his equipment.

VIII. DISCUSSION continued.

B. Special Education Overview. Interim Student Services Director, Debbie Dixon, provided a Special Education overview, sharing information on the values and beliefs of an inclusive mindset, responsibilities of special education, the processes and practices in place to meet student needs, general education teacher responsibilities, special education teacher responsibilities, highlights of the West Ed Report recommendations by grade level, program overview of offerings by grade level, continuum of services across grade levels, 2021-22 focus areas, October 1st special education enrollment numbers, disability categories, budget drivers, FY22 budget, compensatory services, dyslexia work, communication overview, and District updates including: moving special education files to the central office, moving toward electronic signatures for consents and IEPs, using a new form for evaluations and utilizing existing staff for efficiencies and compliance.

D. Envision Concord. Dr. Hunter shared a draft of the Envision Concord document that pertained to the schools, noting that she would be bringing the draft to the Select Board on Monday night. Mr. Booth noted that electric buses were not included in the template.

E. FY22 Variance Report. Mr. Stanton shared the variance reports by 100 and 1000 functions, noting that the district is in balance. He stated that there are several grants coming in, and the district is tracking well.

A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Anderson, for both CSC and CCSC, to move Item X up to this point in the meeting, following the variance reports. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

X. ACTION ITEMS

A. Vote to Accept CCYB Ripley Light Donation. Phil Gibson, President of Concord Carlisle Youth Baseball and Softball, stated that CCYB would like to donate and construct lights on the existing baseball field at Ripley. He stated that the Ripley field was constructed back in 2010 as part of a fundraising donation to the district, noting that the field has been heavily used over the last ten years. He stated that it has evolved into a premier field in Eastern Massachusetts, noting that the lights would expand usability and allow more kids to enjoy baseball and the batting cages. He stated that CCYB was hoping to add the lighting in the spring over a 3-4 week timeframe, for a total cost of about \$150,000, and funded in full by CCYB. Dr. Hunter noted that the Town of Concord would have full oversight of the project. A motion was made by Ms. Anderson, for both CSC and CCSC, seconded by Mr. Booth, for both CSC and CCSC, to accept a gift of lights on the Ripley Baseball Field, as outlined in the memo from Phil Gibson, CCYBS President, to Dr. Hunter dated Nov. 5, 2021. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

B. Vote to Accept Tennis Gift. Dr. Hunter stated that Mr. Joncas has been connected with the tennis/pickle ball tournament fundraisers, noting that the hope was to use some of those funds for a shed and benches. Aaron Joncas, Athletic Director, stated that the storage shed would provide storage for the Tennis Club as well as both boys and girl's tennis teams. He stated that there are two benches proposed on the closest side towards the parking lot, noting that the benches would be covered to provide shade. Mr. Joncas stated that \$41,104 has been raised so far, noting that the shed cost would be about \$8,500-\$9,000 total and benches would be about \$7,000. He stated that the remaining funds would total about \$25,000, which could be used for a potential scoreboard at a cost of about \$16,000 plus \$15,000-\$18,000 for installation. Ms. Rainey noted that the scoreboard was not on the radar of the SC and Dr. Hunter stated that the \$41,004 would need to be accepted, even if the use hasn't been determined, noting that the request is to approve the shed and benches. A motion was made by Ms. Rainey, seconded by Ms. Anderson, to accept a gift of a storage shed and team bench seating at the CCHS tennis courts, as outlined in the attached memo from Aaron Joncas, with thanks. The motion passed by roll call: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

C. Vote to Accept Photography Donation. A motion was made by Mr. Booth, seconded by Ms. Anderson to accept a gift donation of camera and darkroom equipment valued at \$15,000 to the CCHS Art Department from the family of Harvey Klein, MD, grandfather of Julia Branigan ('19) and Molly Branigan ('23) with gift acknowledgement to Phyllis Klein, with great thanks. The motion passed by roll call: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

F. Policy First Readings

File JJF – Student Activity Accounts. Mr. Booth stated that this policy would be looked at yearly in terms of maximum thresholds.

File JFABB – Admission of Exchange Students. Mr. Booth stated that MASC does not have a similar policy and that this policy would be readopted with an updated date.

File JIH – Searches and Interrogations. Mr. Booth stated that the recommendation is to adopt MASC's version of this policy.

File JJIF – Athletic Concussion. Mr. Booth stated that this would be updated to mirror MASC's policy with a new approval date.

File JJIF-R– Athletic Concussion Regulations. Mr. Booth stated the head nurse, athletic trainer and athletic director would weigh in on this policy.

File JICC – Student Conduct on School Buses. Mr. Booth stated that this policy would be reapproved with the MASC reference.

File JICC-R – Student Conduct on School Buses. Mr. Booth stated that the subcommittee is recommending this be pulled from the manual and added to the school handbooks.

X. ADDITIONAL PUBLIC COMMENT

None.

XI. ADJOURNMENT CCSC

A motion to adjourn the CCSC meeting was made by Mr. Booth, seconded by Ms. Marano. The motion was unanimously approved and the CCSC meeting adjourned at 9:13 PM.

XII. DISCUSSION

A. CMS Building Project: ESSER, Solar, Value Engineering & Project Cost Estimates. Ms. Anderson stated that communications have gone out with a list of upcoming opportunities to engage with the CMSBC. Mr. Booth stated that the CMSBC would be reviewing value engineering and language for a warrant article. He stated that estimates have come in at just shy of \$103 million. He stated that the Select Board would like to hold to the maximum number of \$100 million and expects the CMSBC to return to value engineering, but noted that the Select Board has brought the number to \$104 million for the warrant article. Ms. Rainey stated that consensus of the Select Board and Finance Committee is to use ESSER funds for the project. Ms. Marano stated that ESSER funds should be going directly towards the students, noting that she is not in support of it going into the building project. The SC agreed to discuss this further during upcoming budget discussions. The SC discussed solar and Dr. Hunter suggested that the SC write a letter to the Light Board expressing its commitment to solar to formalize it.

Public Comment: Christine Reynolds, Concord Finance Committee. Ms. Reynolds stated that the Finance Committee met on the Concord Long Term Capital Plan and discussed the middle school debt. She stated that the Finance Committee would be sending the Select Board a letter with recommendations with how the Town can soften the impact of the debt of the building project in FY26, noting that the SC would be copied on the letter.

B. FY22 Variance Report. Mr. Stanton shared the 100 and 1000 function variance reports, stating that CCRSD is tracking well.

C. Finance Committee Correspondence. Ms. Rainey stated that the Concord Finance Committee voted that the SC should discuss a method to capture the operating savings expected if the Town votes to move forward with the consolidated middle school. Mary Hartman, Concord Finance Committee, stated that the Select Board looked at ways to mitigate debt service from the middle school, noting the suggested mechanism to capture operational savings and redirect them to help pay the debt. She stated the best idea was to remove the money from the guideline budget once the school comes online. Mr. Booth thanked Ms. Hartman, noting the creativity of the idea. Ms. Rainey suggested bringing this as an agenda item to a future meeting. Ms. Hartman stated that the Select Board was looking for an agreement to a mechanism between the SC and Finance Committee. Ms. Rainey stated that they would take this up at the November 30th meeting.

XIII. ADJOURNMENT

A motion to adjourn was made by Ms. Anderson, seconded by Mr. Booth. The motion was unanimously approved and the CSC meeting adjourned at 9:48 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 11.30.21

Abbreviations:

CCHS	Concord-Carlisle High School
CCRS	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CDC	Center for Disease Control & Prevention
CEF	Concord Education Fund
CMLP	Concord Municipal Light Plant
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
E&D	Excess and Deficiency
DEI	Diversity, Equity and Inclusion
FINCOM	Finance Committee
MDPH	Massachusetts Department of Public Health
MSBA	Massachusetts School Building Authority
OPEB	Other Post-Employment Benefits
PD	Professional Development
RTI	Response to Intervention
SC	School Committee
SEPAC	Special Education Parent Advisory Council