

Present: Sara Wilson, Chair, CCSC  
Heather Bout, Vice Chair, CCSC; CSC  
Courtland Booth, Chair, CSC; CCSC  
Cynthia Rainey, Vice Chair, CSC; CCSC  
Eva Mostoufi, CCSC  
Alexa Anderson, CSC; CCSC  
Fatima Mezdad, CSC; CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

**I. CALL TO ORDER & ROLL CALL**

The CCSC meeting was called to order by Ms. Wilson at 5:00 PM. Roll Call attendance was taken: Anderson, aye; Booth, aye; Bout, aye; Mezdad, aye; Rainey, aye; Wilson, aye; Mostoufi, aye.

**II. NEW BUSINESS**

A. Request to use CCHS for COVID-19 Vaccine Distribution. Concord Town Manager, Stephen Crane, and Concord Fire Chief and Emergency Management Director, Tom Judge, introduced themselves. Mr. Crane stated that there is a plan that exists for emergency dispensing sites for vaccines, noting the lower parking lot at CCHS is the ideal site for dispensing vaccines, after considering other options in town. Mr. Crane stated that, according to DPH, there must be 200 first responders as part of the population to be eligible to have an onsite vaccine clinic, noting that neighboring communities are interested in partnering on this site, which would total 450 first responders. He stated that being able to do this for first responders will greatly benefit the ability to vaccinate the rest of the community and could act as beta testing to identify any issues before opening up the next phase. Mr. Judge stated that the location of the high school for moving people safely in a controlled environment is unique to CCHS, noting that the vaccinations could be set up in the parking lot around school hours to be the least disruptive as possible. He noted that they are proposing the Walden street option, due to CMLP's ability to get power to the site. Mr. Judge stated that the partnering communities included Bedford, Carlisle, Lincoln, Sudbury and Maynard, noting that the plan is not to have CCHS be the regional site for all of these communities after the first responders are vaccinated. Mr. Crane stated that other communities are in the planning stages for their own operation, but noted that the town does not know what the state will be giving for guidance.

Ms. Rainey suggested providing a "Phase 1" or pilot approval of the first responders' vaccinations, noting her concern for CCHS being used as a regional distribution center. Mr. Crane stated that they need to commit to enough time to give the first responders both doses that are needed and Mr. Judge noted that the vaccine is expected to be delivered January 14th. Ms. Rainey questioned liability and Mr. Crane stated that the liability would not fall to the district. Ms. Bout voiced her support for using CCHS as a vaccination site, asking questions around timing and students on campus and Mr. Crane noted that the vaccinations would be given by appointment. Dr. Hunter stated that it would be highly choreographed to ensure it all goes smoothly, noting that there will not be spectators on campus for winter sports. Ms. Rainey suggested that the town come back after the first responders are vaccinated for approval to move forward and Mr. Crane stated that they could do this, but he is unsure of when that would be. Dr. Hunter noted that teachers are in Phase 2 of the vaccination distribution. Mr. Booth suggested setting a date to receive a status update on the distribution and Ms. Bout suggested receiving an update on what needed to be adjusted between the 1<sup>st</sup> and 2<sup>nd</sup> round of vaccinations that the first responders receive. Mr. Crane stated that they would commit to checking in after the first round.

**III. ACTION ITEMS**

A. Vote to Approve Request to use CCHS for COVID-19 Vaccine Distribution. A motion was made by Mr. Booth, seconded by Ms. Bout, for the CCSC to authorize the vaccination site, as proposed, with the expectation that a report

come to the CCSC after the first round of first responder vaccinations. The motion passed by roll call: Anderson, aye; Booth, aye; Bout, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye.

**IV. ADJOURNMENT**

A motion was made by Ms. Bout, seconded by Mr. Booth, to adjourn the meeting. The motion passed by roll call: Anderson, aye; Booth, aye; Bout, aye; Mezdad, aye; Mostoufi, aye; Rainey, aye; Wilson, aye and the meeting adjourned at 6:01 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 2.9.21

Abbreviations:

CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CMLP	Concord Municipal Light Plant
CPS	Concord Public Schools
CSC	Concord School Committee
DPH	Department of Public Health