

Present: Sara Wilson, Chair, CCSC
Heather Bout, Vice Chair, CCSC; CSC
Courtland Booth, Chair, CSC; CCSC
Cynthia Rainey, Vice Chair, CSC; CCSC
Alexa Anderson, CSC; CCSC
Fatima Mezdad, CSC; CCSC
Eva Mostoufi, CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD

Present from MASC: Dorothy Presser

I. CALL TO ORDER

The CCSC meeting was called to order by Ms. Wilson at 5:01 PM, noting that it was being recorded. Mr. Booth then called the CSC meeting to order. Roll call attendance was taken: Anderson, aye; Booth, aye; Bout, aye; Mezdad, aye; Rainey, aye; Wilson, aye. Ms. Wilson noted that the meeting was being recorded.

II. SCHOOL COMMITTEE ROLES, RESPONSIBILITIES AND RELATIONSHIPS WITH MASC GUEST FACILITATOR DOROTHY PRESSER

School Committee members and Dorothy Presser, MASC Field Director shared introductions. Ms. Presser stated that, according to the National School Boards Association, the overarching mission of any school committee is continuous improvement in student achievement. Ms. Presser reviewed SC member ethics, the MASC Code of Ethics, practices and attributes of effective school committees, roles and responsibilities of the SC members and Superintendent, and the role of the Chair. Ms. Presser also reviewed balanced governance and presented different scenarios that may arise and how to approach them. She reviewed coordination and information flow between regional school districts and municipalities and districts. Ms. Presser stated that the SC manual looked very comprehensive and would serve as a good tool for new members. *Ms. Mostoufi joined the workshop.*

III. DISCUSSION

A. SC Manual. Mr. Booth thanked Ms. Rainey for all of her hard work on the manual and Ms. Bout noted how useful the manual was. The SC members and Dr. Hunter reviewed the manual, discussing different practices and protocols and agreeing upon some edits/additions. Mr. Booth noted that the manual could be revisited at any time and Ms. Bout noted that the manual would be included as a vote on the next agenda.

IV. ACTION ITEMS

A. Vote to Support MASC 2020 Resolution Regarding MCAS Testing 2020-2021. A motion was made by Ms. Rainey, for CSC and CCSC, seconded by Ms. Bout, for CSC and CCSC, to support the MASC 2020 Resolution regarding one-year suspension of MCAS testing 2020-2021. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Bout, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye. Mr. Booth stated that he would create a letter to attach to the resolution noting the SC's support of the resolution.

B. Vote to Designate a Delegate to MASC Conference. A motion was made by Ms. Bout, for CSC and CCSC, seconded by Ms. Anderson, for CSC and CCSC, to designate Ms. Rainey as the CSC and CCSC delegate to the MASC Conference on November 7, 2020. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Bout, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye.

V. ADJOURNMENT

A motion was made by Ms. Bout, for CSC and CCSC, seconded by Ms. Rainey, for CSC and CCSC, to adjourn the meeting. The motion passed by roll call: Anderson, aye (for both); Booth, aye (for both); Bout, aye (for both); Mezdad, aye (for both); Mostoufi, aye; Rainey, aye (for both); Wilson, aye and the meeting adjourned at 7:59 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 11.10.20

Abbreviations:

CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CMS	Concord Middle School
CPS	Concord Public Schools
CSC	Concord School Committee
DESE	Department of Elementary & Secondary Education
MASC	Massachusetts Association of School Committees
SC	School Committee