

Present: Wallace Johnston, Chair, CCSC; CSC
Sara Wilson, Vice Chair, CCSC
Courtland Booth, Vice Chair, CSC; CCSC
Cynthia Rainey, CSC, CCS
Alexa Anderson, CSC; CCSC
Eva Mostoufi, CCSC

Absent: Heather Bout, Chair, CSC; CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

I. CALL TO ORDER

The CCSC meeting was called to order at 1:02 PM by Mr. Johnston, noting that it was being recorded. The CSC meeting was then called to order by Mr. Booth. Roll call attendance was taken: Wilson, aye; Booth, aye; Rainey, aye; Johnston, aye, Anderson, aye. Fatima Mezdad was also in attendance.

II. PUBLIC COMMENT

None.

III. BUDGET REVIEW

Mr. Johnston shared a letter from the Concord Finance Committee requesting that the School Committee identify an additional budget savings of \$310,000. *Ms. Mostoufi joined the meeting.*

Mr. Stanton reviewed the zero-based approach taken to create the Superintendent's FY21 CPS Recommended Budget. He then reviewed DESE's 9 functions, noting that he shares monthly budget reports by 1000 function and by 100 series quarterly with the SC. Mr. Stanton stated that he normally considers budget drivers anything over \$50,000, but included in this budget anything over \$25,000. Mr. Stanton then reviewed FY21 cost savings, FTE's, grant/revolving account salary/expenses offsets, and Special Education tuitions. Mr. Stanton reviewed the FY20 budget vs FY21 new budgets for the preschool, district wide elementary, Alcott, Thoreau, Willard, CMS, and district wide Ripley. SC members asked Dr. Hunter and Mr. Stanton questions to help gain a better understanding of the budget and understand why different items were assigned to specific lines. Regarding circuit breaker, Mr. Stanton stated that he anticipates about \$600,000 to be rolled over to be used as an offset for either next year or for this budget cycle. He also noted that the FY starting food service balance was increased with a transfer and Dr. Hunter noted that there may be staff implications based on food service needs. Mr. Stanton explained how circuit breaker works and Dr. Hunter noted how politically unstable circuit breaker reimbursements can be. Ms. Rainey asked if the SC could see the full hardware plan with the FY22 budget for CPS and CCRSD.

Mr. Stanton reviewed the zero-based approach taken to create the Superintendent's FY21 CCRSD Recommended Budget. He reviewed the budget by 1000 function, noting that the general fund portion is only up 1.32%. Mr. Stanton then reviewed budget drivers, budget offsets, budget savings, FTE's, grant/revolving account salary/expenses offsets, special education tuitions, general fund estimated revenue, and assessments. Mr. Stanton shared FY20 and FY21 assessments, noting that they are dictated by the October 1st enrollment. He reviewed FY21 prepaid expenses and then reviewed assessments with and without debt service.

Mr. Stanton suggested accommodating the Concord Finance Committee recommendation out of the CCRSD budget and shared different options, including: IT laptops, special education tuitions, COVID funding. Mr. Johnston noted his

concern for the FY22 budget, suggesting that the SC respond to FINCOM's request positively, but not in total. He suggested that the SC discuss this further at the next meeting to make a decision.

Mr. Johnston noted MASC's course titled "Charting the Course", recommending that members attend.

IV. ADJOURNMENT

A motion to adjourn was made by Ms. Rainey, for CSC and CCSC, seconded by Mr. Johnston, for CSC, and Ms. Wilson, for CCSC. The motion was unanimously approved by roll call: Wilson, aye; Rainey, aye (for both); Mostoufi, aye; Johnston, aye (for both); Booth, aye (for both) and the meeting adjourned at 2:53 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 11.10.20

Abbreviations:

CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CMS	Concord Middle School
CPS	Concord Public Schools
CSC	Concord School Committee
DESE	Department of Elementary and Secondary Education
MMN	Minuteman Media Network
SC	School Committee