

Present: Wallace Johnston, Chair, CCSC; CSC  
Sara Wilson, Vice Chair, CCSC  
Heather Bout, Chair, CSC; CCSC  
Courtland Booth, Vice Chair, CSC; CCSC  
Cynthia Rainey, CSC, CCSC  
Eva Mostoufi, CCSC  
Alexa Anderson, CSC; CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

**I. CALL TO ORDER**

The CSC meeting was called to order at 3:02 PM by Ms. Bout, noting that it was being recorded via Zoom. The CCSC meeting was then called to order by Mr. Johnston. Roll call attendance was taken: Booth, aye, Bout, aye; Rainey, aye; Wilson, aye; Mostoufi, aye; Johnston, aye; Anderson, aye.

**II. PUBLIC COMMENT**

None.

**III. CORRESPONDENCE**

Ms. Bout thanked the community for its feedback and input. She stated that she received: 2 emails regarding anti-racism, 8 emails with comments/questions around reopening, and 2 emails from FINCOM regarding the FY22 budget. Regarding the appeal around anti-racism, Mr. Booth stated that it will take careful attention and commitment on the part of the District and Ms. Bout also noted the commitment of the SC. Ms. Bout acknowledged the email to help make masks and noted it was much appreciated. Mr. Johnston noted that the District has been very involved in cultural competency and thanked the community for its input as well. Mr. Booth noted that METCO Director, Andrew Nyamekye, was heralded in the METCO newsletter for his efforts in pulling together state wide conversations that are bringing METCO students and other students of color together for dialogue.

**IV. CHAIRS & LIASIONS REPORT**

None.

**V. SUPERINTENDENT'S REPORT**

Dr. Hunter stated that she met with the Concord Board of Health and private school headmasters in order to open school with a common approach and understanding, noting how positive the meeting was. She stated that she and Mr. Stanton would be discussing FY21 with Concord FINCOM on Tuesday, August 4<sup>th</sup> at 7:00 PM.

**VI. OLD BUSINESS**

A. Early Retirement Incentive. Dr. Hunter stated that, in 2017, the District offered an Early Retirement incentive to staff with over 15 years of service, noting that she had brought this back to the SC in April with the idea of possibly revisiting it again for FY21. She stated that the teacher unions surveyed their memberships and had a low response, noting that there seemed to be more interest in the FY22 timeframe. Dr. Hunter stated that there are many moving pieces with staff at this time, noting that it may be beneficial to bring the incentive to staff again for FY21 consideration. After discussion, the SC agreed to vote upon the incentive at Monday's meeting.

B. Calendar 2020-2021. Dr. Hunter stated that the Calendar Committee met the previous day, reflecting on the Commissioner's directive of 170 student school days. She shared an overview of September/October, noting that there was too much uncertainty to try and look beyond these months. She stated that August 27<sup>th</sup> – September 3<sup>rd</sup> would be onboarding of staff, training and professional development; September 8<sup>th</sup> would be a virtual student day and the 9<sup>th</sup> would be early release ½ day, with K-5 in-person and grades 6-12 virtual. She stated that all grades would be in person on September 10<sup>th</sup>. She stated that a professional day would be added October 13<sup>th</sup>, recommending Columbus Day be renamed to Indigenous Peoples Day, and reminded the SC that Wednesdays would be ½ days, with the high school having asynchronous learning on Wednesday afternoons. The SC agreed to vote on the calendar at the next meeting.

C. Reopening Plans. Dr. Hunter stated that the District is trying to balance maximizing in-person learning while achieving safety measures. She stated that elementary students will be in person 5 days for ½ days due to the challenges of remote learning. She stated that the District has received questions about the alphabetical split at the high school, noting that this structure is best for all of the safety measures the school needs to achieve and will allow for families to stay together. Russ Hughes, Facilities Manager, stated that the District has hired an engineering firm to do an assessment of all of the HVAC equipment and offer recommendations for improvements. He stated that the District will also be hiring an industrial hygienist to conduct a risk assessment and review cleaning processes, as well as conducting swipe samples on high touch areas and test for COVID-19. Ms. Bout brought up the idea of thresholds and closing and Dr. Hunter stated that she is working with the Board of Health on determining threshold measures to help families with predictability.

#### **VII. ADJOURNMENT - CCSC**

A motion was made by Ms. Rainey, seconded by Mr. Booth, to adjourn the CCSC meeting. The motion passed by roll call: Wilson, aye; Mostoufi, aye; Bout, aye; Booth, aye; Rainey, aye; Johnston, aye and the CCSC meeting adjourned at 4:12 PM.

#### **VIII. OLD BUSINESS**

A. CPS Capital. Dr. Hunter reviewed the CPS capital plan, noting that the Town of Concord is asking the District to review the list. She stated that the CMS pieces need to stay, but the Thoreau playground can get started without the capital money and the boiler extension could wait. Russ Hughes, Facilities Manager, reviewed the ERU replacement need, stating that it would be good to have the money for next spring due to the lead time on equipment so the project could move forward next summer. He stated that the current units are modified and at the end of life, requiring high maintenance costs. Mr. Hughes stated that one of the A/C chillers at Willard needs to be replaced, noting that if the 2<sup>nd</sup> chiller breaks as well, the building will be without air conditioning. Dr. Hunter stated that the CPS capital can be voted on at the next meeting.

#### **IX. NEW BUSINESS**

A. K-5 1:1 Technology. Dr. Hunter stated that families were surveyed last spring on technology needs and laptops were loaned out based on need. She stated that the District has been reviewing inventory and considering options, noting that there is money in the budget for technology needs of \$60,000 at each elementary school. Peter Kelly, IT Director, shared different options for the elementary schools, noting costs and availability. Dr. Hunter recommended going 1:1 for K-5 with the lease option for MacBook Air devices, noting that families could also provide personal devices which could lower the cost. After discussion, Dr. Hunter stated that she and Mr. Kelly would get more information on iPads so they can discuss other options as well and also bring back a suggestion of what technology fits best where.

#### **X. ADJOURNMENT - CSC**

A motion to adjourn was made by Mr. Johnston, seconded by Ms. Rainey. The motion was unanimously approved by roll call: Rainey, aye; Johnston, aye; Booth, aye; Bout, aye, and the meeting adjourned at 5:01 PM.

Respectfully submitted,

Erin E. Higgins  
Approved: 9.15.20

Abbreviations:

CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CMS	Concord Middle School
CPS	Concord Public Schools
CSC	Concord School Committee
METCO	Metropolitan Council for Educational Opportunity
MIAA	Massachusetts Interscholastic Athletic Association
MMN	Minuteman Media Network
SC	School Committee