

Present: Wallace Johnston, Chair, CCSC; CSC  
Sara Wilson, Vice Chair, CCSC  
Heather Bout, Chair, CSC; CCSC  
Courtland Booth, Vice Chair, CSC; CCSC  
Cynthia Rainey, CSC, CCSC  
Eva Mostoufi, CCSC  
Alexa Anderson, CSC; CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD  
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

**I. CALL TO ORDER – EXECUTIVE SESSION**

The CSC meeting was called to order by Ms. Bout at 5:03 PM, noting that it was being recorded and broadcast via Zoom. Mr. Johnston then brought the CCSC meeting to order.

**II. INTRODUCTION OF NEW COMMITTEE MEMBERS**

A. Sara Wilson. Ms. Wilson introduced herself, stating that she has been on the Carlisle School Committee for one year and has a daughter at CCHS and the Carlisle Middle School.

Roll call attendance was taken: Bout, aye; Rainey, aye; Booth, aye; Wilson, aye; Mostoufi, aye, Johnston, aye.

B. Alexa Anderson ex officio Joint School Committee. *Not present at this time.*

**III. PUBLIC COMMENT**

None.

**IV. CORRESPONDENCE**

None.

**V. CHAIRS & LIASIONS REPORT**

Mr. Johnston stated that he attended the meeting between Concord FINCOM and the Concord Select Board, at which they discussed the Town Meeting consent calendar, noting that there will be an upcoming hearing on the articles in the next 3 weeks.

Ms. Rainey stated that Concord Town Meeting is scheduled for Sunday, September 13<sup>th</sup> at 1:00 PM, with a rain date of Monday, September 14<sup>th</sup> at 5:00 PM.

Ms. Bout stated that the SC should set the upcoming meeting schedule. *Ms. Anderson joined the meeting.*

Introduction of Alexa Anderson ex officio Joint School Committee. Ms. Anderson introduced herself, noting that she was on the Long-Range Planning Committee.

Ms. Bout noted that Fatima Mezdad will also be joining the CCSC after Concord Town Meeting on September 13<sup>th</sup>.

The SC discussed the upcoming meeting schedule and agreed upon weekly meetings in August and 2 meetings during the last week in July regarding reopening plans.

## **VI. SUPERINTENDENT'S REPORT**

Dr. Hunter stated that the CCHS Graduation is on Sunday morning at 10:00 AM, noting that students are able to bring 2 family members each and there will be social distancing guidelines in place. She stated that there will be contact-less diploma production, noting that the District is thrilled to give the seniors the appropriate send off. She noted that the graduation will be streamed live on MMN.

## **VII. REPORTS FOR DISCUSSION**

A. Fall 2020/Task Force Updates. Dr. Hunter stated that the Task Force was formed in early June, combined of 5 District Committees and 5 School Based Committees. She stated that DESE released 3 documents the prior week, noting that the District's plan is due to them on July 31<sup>st</sup>, noting that DESE has asked districts not to make any decisions on which plan to move forward with until the first week of August. Dr. Hunter stated that she would be bringing the 3 plans to the SC the last week in July, with the recommendation following on August 3<sup>rd</sup>. She noted that DESE has created a FAQ document for families and communities and that special education guidance was also released the prior week. Dr. Hunter stated that the District has been conducting space reviews at each school, sharing high level results of the reviews. She reviewed the survey sent to parents to collect data on the likelihood of: in person school attendance, use of transportation and participation in school lunch and the SC discussed the survey. Dr. Hunter stated that the school calendar is also being reviewed, noting that she feels there should be more professional development days prior to students returning to school. She noted that she would be bringing a recommendation to the SC on July 27<sup>th</sup> if they were open for discussion on the calendar and Ms. Rainey offered to be part of the discussion. Dr. Hunter shared a timeline, including: working groups, forums, parent survey, Task Force meetings, SC meetings, models to DESE and announcement of school reopening plan. Dr. Hunter stated that the District is committed to the health and safety to everyone who will be in the schools. Ms. Bout recognized the relationship between administrators and teachers, thanking Dr. Hunter for her relationship building and Dr. Hunter recognized union leadership for all of their work during this time.

B. FY21 Budget Update. Dr. Hunter shared a high-level view of the approaches/assumptions, including: 3 models, impact of unknown revenue, and priorities needing to reflect current situation. She shared outcomes, including: maintenance of staff, provision of extensive educational software platforms, review of materials, ongoing development of scheduling and space usage, limited access to buildings, limited travel of students outside of buildings, increased need for summer services, increased need for particular professional development opportunities, revision of certain program delivery, new need for PPE, new need for additional outdoor space, new need for health screening tools, new need for health service delivery and cleaning protocols, increased need for social/emotional support to students and increased need for intervention services. Mr. Booth questioned if there was any concern with accessing health related equipment and Mr. Stanton stated that the District got out ahead of this in March. Dr. Hunter noted that the price of plexiglass has gone through the roof and is very hard to find at this point. Ms. Bout noted that discussions in the Operations Working Group have highlighted that the preparations to get kids back to school could be very expensive, asking if anything stands out as a risk area. Dr. Hunter stated the District has been able to reallocate based on changing needs, noting that zero based has helped with this.

Mr. Johnston stated that he spoke with Dean Banfield, Chair of Concord FINCOM, noting that FINCOM is challenged with getting information from various town departments on the effects of COVID. He stated that the 5-year sustainable rate was 2.16% prior to COVID, and will now be down to 1.7%, noting that this is an important lens to keep in mind. He stated that it was decided that \$500,000 would be taken out of free cash. Mr. Johnston suggested that the CCSC hold a budget hearing prior to one of its upcoming meetings. He noted that property tax receipts are strong, but if there is pressure in this space, the Town won't see it until the 2<sup>nd</sup> quarter of the fiscal year.

C. Policy Subcommittee meeting dates. Mr. Booth stated that there needs to be a CSC and CCSC member on the Policy Subcommittee, in addition to himself, and Ms. Wilson noted her desire to be on the Subcommittee. Mr. Booth noted that MASC may be providing guidance on policy changes during COVID-19. Ms. Bout noted that the CSC member would be on the Subcommittee for the rest of summer until the full committee is in place after Town meeting. Ms. Rainey stated that she would like to serve as the CSC member on the Subcommittee.

The SC discussed the role of the Budget Subcommittee and if it made sense to reconvene it during this time. Dr. Hunter recommended that the SC hold a workshop to learn all about the budgets and ask questions about how the

budget is built, noting the benefit for new members. After discussion, the SC agreed it made sense to hold a budget workshop the beginning of August.

### **VIII. ACTION ITEMS**

A. Vote to Accept Donation of tree planted on CCHS grounds in recognition of the Class of 2020. A motion was made by Ms. Mostoufi, seconded by Mr. Booth, to accept the donation of a tree planted on CCHS grounds in recognition of the Class of 2020, with sincere thanks. The motion passed by roll call: Rainey, aye; Booth, aye; Bout, aye; Mostoufi, aye; Wilson, aye; Johnston, aye.

B. Vote for a Vice Chair for the CCHS through Concord Town Meeting. A motion was made by Ms. Mostoufi, seconded by Mr. Booth, to appoint Sara Wilson Vice Chair of the CCSC through Concord Town Meeting on September 13<sup>th</sup>, rain date September 14<sup>th</sup>, with thanks. The motion passed by roll call: Rainey, aye; Booth, aye; Bout, aye; Mostoufi, aye; Wilson, aye; Johnston, aye.

C. Vote a New Member to Policy Subcommittee through Concord Town Meeting. A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Rainey, for both CSC and CCSC, to appoint Sara Wilson and Cynthia Rainey to the Policy Subcommittee, of which Mr. Booth is already a member. The motion passed by roll call: Rainey, aye (for both); Booth, aye (for both); Johnston, aye (for both); Mostoufi, aye; Wilson, aye; Bout, aye (for both).

### **IX. EXECUTIVE SESSION**

A. Executive Session. A motion was made by Mr. Booth, for both CSC and CCSC, seconded by Ms. Rainey, for both CSC and CCSC, that the Concord School Committee and Concord-Carlisle Regional School Committee will enter into Executive Session under Purpose 3 of the Open Meeting Law: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and not return to Open Session. The motion passed by roll call: Rainey, aye (for both); Booth, aye (for both); Wilson, aye; Mostoufi, aye; Bout, aye (for both) and open session ended at 7:47 PM.

### **IX. ADJOURNMENT**

A motion to adjourn was made by Mr. Booth seconded by Ms. Rainey. The motion was unanimously approved by roll call: Bout, aye (for both); Booth, aye (for both); Rainey, aye (for both); Mostoufi, aye; Model, aye; Johnston, aye (for both) and the meeting adjourned at 8:31 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 8.11.20

Abbreviations:

CCHS	Concord-Carlisle High School
CCRSD	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
CPS	Concord Public Schools
CSC	Concord School Committee
ESY	Extended School Year
MIAA	Massachusetts Interscholastic Athletic Association
MMN	Minuteman Media Network
OPM	Owners Project Manager
SC	School Committee