

**Concord Middle School Building
Committee Meeting Minutes**

November 21, 2019

PRESENT: Justin Cameron, Court Booth, Dawn Guarriello, Chris Popov, Charles Parker, Tim Hult, Laurie Hunter, Jared Stanton, Heather Bout, Kate Hanley, Frank Cannon, Susan Bates, Jon Harris, Russ Hughes, Justin Cameron,

ABSENT: Matthew
Root

PRESENT FROM HILL INTERNATIONAL: Andy Vo, Senior Project Manager; Julie Leduc, Assistant Project Manager

Call to Order Tim Hult called the meeting to order at 7:36 A.M. in Conference Room 4, Ripley Building.

Design Team Introduction Tim Hult allowed the select design team SMMA to formally introduce themselves to the Concord Middle School Board Committee. In return, the CMSBC then introduced themselves to the design team.

Abbreviated Designer Presentation Lorraine Finnegan, Principal-in-Charge of SMMA showed slide presentations of a 21st Century Learning Vision model that is needed to meet Concord's project needs and goals. The model reflected certain goal components such as workload prediction, current schedule, integrated model, sustainability report (resiliency vision), energy use intensity goals, Net Zero energy metric, pathway to Net Zero energy, MEP systems selection criteria and Passive House. Keith Fallon, Architect of Ewing Cole went on to discuss the educational planning exploring the New Concord Middle school project. SMMA and team is highly looking forward to working on Concord Middle School project with the town of Concord. Lorraine Finnegan also discussed Waltham High School project. The project is in litigation and it has not achieved substantial completion from the MSBA. It is on its 4th extension of the feasibility study agreement. The design team discussed how the educators and design team needs to follow through with how to use the space and the need to tour additional schools to get more ideas/opinions. Tim Hult indicated that the schedule is aggressive and cost is financially challenging.

Status on Designer Contract Andy Vo gave an update of the designer's contract term and agreement which is on schedule. Agreement sent to Stephen Crane, Town Manager for review. As of now, still waiting on fee proposal.

Project Schedule The School Building Committee needs to select a delivery method or CMAR in the next 2-3 months in order to have a sense of direction. Kristen Olson stated that the CM schedule as presented is an exhilaration of all phases so the present schedule assumes a design development release at the town meeting and town vote. Also, assume the shortened feasibility study to end in February completion instead of the ending of March.

Education Vision Sessions Keith Fallon from Ewing Cole discussed establishing education vision sessions. The focus will be with the educational leadership team identifying the ground rules, ironing out the process and identifying the highest aspiration for the project. December 12, Thursday is the 1st educational visioning session. The second session will be on January 8, 2020. The 3rd session will be on January 23, 2020. These sessions will be orchestrated to provide the design team with greater understanding of Concord's educational distinctive and perspective on current and proposed facilities.

Update on Project Charter Julie Leduc informed the school building committee to review the project charter goal spreadsheet with the design team SMMA in order to get feedback and make more precise choices on the goals.

Correspondence Letter received from Phil Gibson to consider the design process for the campus for future use of the town field.

Announcements None

Public Comments Carlin Reed asked that Jan 23, 2020 meeting be videotaped because it will be a resource.

New Business
None

Adjournment Tim Hult requested a motion to Adjourn. Mr. Popov made the motion. Ms. Bout seconded the motion. The motion carried unanimously.

For additional details and information on this meeting, please refer to the link below.

https://www.youtube.com/watch?v=XSgzwfdCi_I&list=PL1TTzrWEKOOkQSCY4ADcNvk7hoJ9_IrH8&index=3