

CONCORD SCHOOL COMMITTEE

Concord School Committee
Ripley Building
July 23, 2019

Present: Heather Bout, Chair, CSC; CCSC
Courtland Booth, Vice Chair, CSC; CCSC
Wallace Johnston, Chair, CCSC; CSC
Cynthia Rainey, CSC, CCSC

Absent: Yuval Erlich, CSC; CCSC

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Jared Stanton, Director of Finance & Operations, CPS & CCRSD

I. CALL TO ORDER

Ms. Bout called the CSC meeting to order at 5:01, noting that the meeting was being recorded.

II. PUBLIC COMMENT

None.

III. CHAIRS & LIAISONS REPORTS

Mr. Booth stated that the Concord Nanae Committee is working on the 2020 Observance that will involve the high school. He stated that there would also be a 2022 Observance at the state level as well.

IV. CORRESPONDENCE

None.

V. REPORTS FOR DISCUSSION

A. Update on CMS Building Committee. Ms. Bout stated that the CMS Building Committee is complete, with a full slate of officers, noting that there is a nice balance of members. She then shared the names of the members of the committee. She stated that the default meeting schedule is every other Thursday morning at 7:30 AM at the Town House in the Select Board Room, noting that they would be adjusting the meeting schedule as necessary. She noted that the next meeting would be held Thursday morning, July 25th.

Ms. Bout stated that the committee has had 2 meetings, covering: housekeeping, open meeting law and the RFS for an OPM. She stated that Mr. Stanton, after feedback from the committee, brought a final draft of an RFS to the committee on July 11th to be finalized. She stated that the OPM would work with the committee through the feasibility and design phase of the project, noting that they could also continue working with the same OPM for future phases, if determined. Ms. Bout stated that deadline for proposal submissions is August 5th, noting that a subcommittee of the Building Committee would review the submissions, choose finalists and then interview. Mr. Stanton stated that they've received several submissions, noting the high amount of interest. He stated that they voted the RFS on July 11th in order to get it into the Central Registrar by 4:00 PM on the 11th, noting that the posting was July 17th. Ms. Bout stated that the subcommittee will meet on August 6th to narrow down the submissions, noting that August 14th is set for interviewing the finalists. Ms. Bout stated that there is a Building Committee meeting on August 15th, at which the subcommittee will bring their recommendation and the Building Committee will recommend an OPM to the Town Manager for negotiations. Dr. Hunter noted that the subcommittee would be narrowing it down to 1 recommendation. Ms. Rainey asked if the same template would be used for the designer. Ms. Bout stated that they would be discussing that process at the next Building Committee meeting on the 25th, noting that the agenda for that meeting includes: the status of the

OPM hiring process and preparation for the designer hiring process. Ms. Rainey noted that not working with the MSBA throughout the process is dramatically different. Ms. Bout and Mr. Stanton noted that the RFS for the OPM process moves more quickly without the MSBA. Ms. Bout stated that they would also be discussing a communications subcommittee at the next meeting, to determine how to efficiently get information out to people. She also stated that they would be preparing for school tours on Wednesday, July 31st, visiting new middle schools in Wakefield and Beverly.

Ms. Bout stated that they would be meeting on August 8th and 15th and then on September 5th. Dr. Hunter noted that these dates are meant to align with the hiring of the OPM. Ms. Bout noted that the meetings on August 8th and 15th also tie in with the selection process, noting that the OPM would be joining the committee at the September 5th meeting. Mr. Booth noted that the Building Committee meetings are open and participatory, also noting the successful experience of the committee members.

B. Update on Concord Town Facilities Committee. Ms. Rainey stated that they are on the 5th revision and are leaning towards a task force instead of a standing committee. She stated that the Select Board would like to get guidance from this Town Facilities Committee on sequencing large projects, noting that their focus seems to be primarily on projects over \$100,000. Ms. Rainey stated that one of the issues is a report from TBA Architects, Inc., that provides an overview for town facilities that is due August 26th to the Select Board. She noted that with this report, as well as the new town manger starting, there is work to be done. She stated that they are trying to decide on the charge of this group at the next meeting, noting that the focus is on staging and sequencing large capital projects. She noted that the Select Board meets again on Monday, July 29th. Ms. Rainey also noted that they were consistently talking about Ripley as a potential large scale project. Dr. Hunter noted that they've voiced some of the infrastructure items that need to be updated at Ripley, but haven't decided on what scale and what can fit within the Town Manager's appropriation. She noted that there is a Carlisle component to Ripley to consider as well. Dr. Hunter stated that the most pressing needs at Ripley are HVAC and sustainability oriented, noting that they've been working with Kate Hanley, Town of Concord's Sustainability Director, to determine if anything could be grant subsidized.

VI. Adjournment

A motion was made by Ms. Rainey, seconded by Mr. Johnston, to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 5:29 PM.

Respectfully submitted,

Erin E. Higgins
Approved 8/20/19

Abbreviations:

ACLU	American Civil Liberties Union
ADL	Anti-Defamation League
CASE	Cooperative Association for Special Education
CEF	Concord Education Fund
CSC	Concord School Committee
CCSC	Concord-Carlisle Regional District School Committee
CMLP	Concord Municipal Light Plant
CPA	Community Preservation Act
CPC	Community Preservation Committee
CPS	Concord Public Schools
CCRS	Concord-Carlisle Regional School District
CCHS	Concord-Carlisle High School

CHPS	The Collaborative for High Performance Schools
CSEC	Comprehensive Sustainable Energy Committee
CPW	Concord Public Works
CTA	Concord Teachers Association
DESE	Department of Elementary & Secondary Education
ELA	English Language Arts
EOYR	End of the Year
FAAC	Financial Audit Advisory Committee
FINCOM	Finance Committee
FCCPF	Friends of Concord Carlisle Playing Fields
GASB	Governmental Accounting Standards Firm
LLI	Leveled Literacy Intervention
MAAB	Massachusetts Architectural Access Board
MASC	Massachusetts Association of School Committees
MIAA	Massachusetts Interscholastic Athletic Association
NEASC	New England Association of Schools and Colleges
NESDEC	The New England School Development Council
NFPA	National Fire Protection Association
OPEB	Other Post-Employment Benefits
OPM	Owner's Project Manager
PEG	Public Education Government
RFS	Request for Services
RTI	Response to Intervention
SEPAC	Special Education Parent Advisory Council
SOI	Statement of Interest
SPED	Special Education
SWOT	Strengths, Weakness, Opportunities, Threats
YRBS	Youth Risk Behavior Survey