

Concord-Carlisle Regional School District  
Budget Subcommittee  
Minutes of September 4, 2018

Call to order at 10:13

Laurie went through the Fy20 Budget Timeline/Tasks docs

LH gives an update about current activities

LH went through the reorganization of budgeting lines.

In legal should we move the settlements line to contingency and focus on staying Budget for legal services line

Salaries are fixed by the contracts. Stipend discussions are going on. It may be a necessity to add it to the budget negotiations. Going to keep talking on substitutes, which is a difficulty created by absenteeism. Jared is working on more clarity about how we are capturing overtime and stipend payments

Contracted Services; looking at changing the policy of open po's.

Extended conversation with Jared around transfer processes

PD - looking carefully at all items

SE - significant reviews of the structure. Looking at a way to handle issues arising during the year to make a keep in or send out students

Insurance - could be an 11% increase in Health Insurance. Looking at workman's comp, unemployment, coaches insurance

Software - getting a master list of all software subscriptions. Could see a hike in the textbook line so that it includes curriculum software within the line.

Keep hardware on a current rotation which has diminished as we have used it for other things.

Transportation is being looked at for efficiencies and whether we can go to a capital spending approach outside of the operation budget

Copiers - Jared is reviewing all the leasing contracts and vendors. He has an approach to lease bigger machines rather than more. May move maintenance to a single cost line managed by the district

Cell phones - using two carriers and may have usage issues that need to be changed

Grants - Jared is spending time looking into these and revolving accounts. RA's are in good shape and Jared wants to learn how we are best able to receive as much grant money as possible.

Reviewing building use fees -

IV. - are providing dense information to the FinCom

Talk of changing the way handle the budget book moving more closely to electronic version.

Asked to get the master plan of Carlisle's dates.

Motion to adjourn 11:35 am

Approved: 9/19/18