

Present: Mary Storrs, Johanna Boynton, Robert Grom, Laurie Hunter, Jared Stanton, Brian Schlegel

1. **Call to Order.** Mary Storrs called the meeting to order at 4:05 PM and noted the meeting is being recorded.
2. **Approval of minutes – 8/14/18** – The minutes were unanimously approved with one edit.
3. **Status of design study RFP** – Jared gave an update on the RFP. Tomorrow, Sept. 6, is the walkthrough which is mandatory for all bidders, next Wednesday the bids are due, Thursday the bids will be reviewed and Friday a recommendation will be made to Laurie. School Committee will vote at their Sept. 25 meeting. There were approximately 40 firms that expressed an interest.
4. **Review of prior discussions with town officials and engineers** – We have a nice picture of all the moving parts after our last meeting with Concord officials from their perspective. Brian will be meeting with Melissa from CPW Water & Sewer to look at the site and come up with a plan where we must have irrigation at the amphitheater.
5. **Review list of potential campus projects** –The Committee discussed the list and will rework it so the comments section gets drawn out and will add a narrative to it. Brian will work on the technical piece to give an accurate description. There was discussion on aligning the projects with Article 6 and Article 7. The Committee also discussed irrigation needs and the need for wells.
6. **Town Meeting Planning** – It was decided to do several coffees and forums for the public before the Special Town Meetings. The School Committee will award the bid for the Feasibility Study on Sept. 25. We then could set up a Forum in Concord and Carlisle on Sept. 26 and 27. At that time the Engineering Firm may be able to attend the forums to answer any questions.
7. **Adjourn** – The next meeting for this Committee will be on September 28 at 3:00 PM.
Meeting adjourned at 5:15 PM

Approved: 9/28/18