

**Present:** Mary Storrs, Johanna Boynton, Robert Grom, Laurie Hunter, Jared Stanton, Brian Schlegel

1. **Call to Order.** Mary Storrs called the meeting to order at 3:05 PM and noted the meeting is being recorded.
2. **Approval of minutes – 8/21/18, 9/5/18** – The minutes were unanimously approved.
3. **Status of design study RFP** – Mary Storrs wanted to know what the next steps are from this committee as it relates to how we work with Gale Associates. Jared Stanton sent the agreement today to Gale in the amount of \$49,520. Our job is to help them with any questions they have. Jared has been in contact with Joe Perry and John Lindberg from Gale. Mary raised concerns in the proposal about some preconceived ideas about the potential campus projects. She wants to be sure Gale is looking at all of the output from the Campus Advisory Committee report. There are various opinions on whether or not it is feasible to put another building on the campus and where it might be located – we would like to resolve this. Per their proposal, there will be five meetings with Gale and one presentation. Gale will probably be meeting with this subcommittee while they are in process and then come to a full school committee meeting when they have something more substantial to report/discuss. The committee set October 16<sup>th</sup> at 1:00 PM for this committee to meet with Gale.
4. **Town Meetings planning** – There is no Special Town Meeting in Carlisle. In Concord, Laurie will make a 2-minute verbal presentation as to why the CCRSC decided not to move the Articles. She will duplicate the handout, the statement that went out to everyone.

Since there were no other issues, Laurie brought up the lower field drainage issue. Jared indicated that the project will be posted in the Central Register on Wednesday, with quotes due Friday October 19<sup>th</sup>. The project should be finished this fall before the ground freezes.

(Johanna arrived at approximately 3:00pm)

5. **Adjourn** – Meeting adjourned at 3:30 PM

The next meeting for this Committee will be on October 16 at 1:00 PM in the Ripley Building.

Approved: 10/16/18