Present: Robert Grom, Mary Storrs
Also Present: Jim Hardy (MASC), Laurie Hunter

1. Mary Storrs called the meeting to order at 1:00 PM and noted the meeting is being recorded.

2. The first order of business was to approve the October 27, 2017 minutes. Minutes were unanimously approved.

3. Policies Reviewed:

   File: <u>IMDA</u> – Accommodations for Religious and Cultural Holidays – This policy is being brought back after being shared with the CTA and the CCTA for their feedback. Laurie and Mary have made a few changes and this version will be brought to the School Committee.

   File: ACA – Policy Prohibiting Harassment – The Policy is being reviewed again by the Policy Subcommittee. The language in the Policy now reflects the Concord Public and Concord-Carlisle Regional School District. A few minor changes with Kelly McCausland's input were made and the Policy will be brought to the School Committee for a first reading.

   File: IHAM – Health Education – This policy was reviewed at the last meeting. The only change was to add grade levels. Changes will be made and brought to the School Committee for a first reading.

   File: IHAMA – Parental Notification Relative to Human Sexuality Education – Minor changes were made to the MASC policy. Changes will be made and brought to the School Committee for a first reading.

   File: IHAM-R – After review of this Policy it was recommended to adopt MASC's Exemption Procedure. Changes will be made and brought to the School Committee for a first reading.

   File: IHAMB – Teaching about Alcohol, Tobacco, and Drugs – This policy had been updated by MASC to reflect the opioid bill that was passed into law. It was approved by the Policy Subcommittee on February 27, 2017 thus no changes were made.

   File: IHB – Special Instructional Programs and Accommodations – The Policy Subcommittee recommended adopting MASC's policy with the exception of the last sentence of the last paragraph. It will read: The financial commitment necessary can be significant and the Committee will make every effort to obtain financial assistance.

   File: IHBAA – Observations of Special Education Programs – There were no changes to this Policy. It will be brought to the School Committee for a first reading.

   File: IHBD – Compensatory Education (Title 1) – There were no changes to this Policy except to add the legal reference. The change will be made and brought to the School Committee for a first reading.

   File: IHBE – Bilingual Instruction – This policy has been eliminated. It will be taken out of the Policy Manual.

   File: IHBEA – English Language Learners – The Policy Subcommittee recommended adopting MASC's policy. The Policy will be brought to the School Committee for a first reading.

   File IHBF – Homebound Instruction – This policy replaces our Home or Hospital Educational Services. The Policy subcommittee recommended adopting MASC's policy with changes. In the second paragraph last sentence, change Director of Pupil Services to Director of Special Education. Take out last sentence in the last paragraph. Changes will be made and brought to the School Committee for a first reading.

File: IHBG – Home Schooling – The Policy Subcommittee recommended adopting MASC's policy with a few changes. On #2 add the words or designee after the word parents. In the last paragraph add "or their designee" after the word Superintendent. Changes will be made and brought to the School Committee for a first reading.

File: IHBA – Programs for Students with Disabilities – We do not have this Policy so the Subcommittee recommended adopting MASC's policy. It will be brought to the School Committee for a first reading.

File: IIB – Class Size – MASC does not have this policy. We will keep our own with no changes.

4. Public Comments:
    None

    The next meeting is scheduled for January 9 at 11:00 AM.   The Subcommittee will begin with File IJ of the Policy Manual.

5   The meeting adjourned at 2:30 PM.

Respectfully submitted,
Leona Palmaccio

Approved: 2/1/18