

JOINT SCHOOL COMMITTEE

Concord – Carlisle School Committee  
Concord School Committee  
Ripley Building  
May 24, 2016

Present: Wallace Johnston, Chair, CSC; CCSC  
Heather Bout, Vice Chair; CSC; CCSC  
William Fink, Chair, CCSC  
Dan Conti, Vice Chair, CSC; CCSC  
Johanna Boynton, CCSC; CSC  
Mary Storrs, CCSC  
Bob Grom, CSC; CCSC

Present from Administration: Diana Rigby, Superintendent of Schools, CPS & CCRSD  
John Flaherty, Deputy Superintendent of Finance & Operations, CPS & CCRSD

**I. CALL TO ORDER**

The session was called to order by Ms. Boynton, for CCSC, and Mr. Johnston, for CSC, at 5:33PM. Ms. Boynton stated that both committees would enter into Executive Session under Purpose 2 of the Open Meeting Law: To conduct strategy sessions in preparation for negotiations with non-bargaining personnel and return to Open Session at approximately 6:30PM. A motion was made by Mr. Fink, seconded by Ms. Bout, to enter into Executive Session. The motion passed by roll call: Bout, aye; Johnston, aye; Boynton, aye; Fink, aye; Storrs, aye; Conti, aye; Grom, aye.

A session was called back into order by Ms. Boynton, for CCSC, and Mr. Johnston, for CSC at 6:33 PM. Mr. Johnston noted that the meeting is being recorded.

**I. CALL TO ORDER**

**A. ORGANIZATION OF COMMITTEE**

Ms. Rigby stated that the first order of business was to seat the new Concord-Carlisle Regional School Committee, to elect its officers and make other necessary appointments. She requested that the Chair of the Concord School Committee call for the seating of the Concord-Carlisle Regional School Committee and for the election of officers for the Concord-Carlisle Regional School Committee. She noted that other appointments will be made and will require a vote, in addition to the Chair and Vice Chair of the School Committee, are the appointment of the Treasurer and Assistant Treasurer for the Region.

A. Seating of the Concord-Carlisle School Committee Members – CCSC. A motion was made by Mr. Johnston, seconded by Ms. Boynton, to recognize Johanna Boynton, Wallace Johnston, Heather Bout, Daniel Conti and Robert Grom as Concord members and William Fink and Mary Storrs as Carlisle members of the Concord-Carlisle School Committee. The motion was unanimously approved.

B. Election of Chair and Vice Chair for the Concord-Carlisle School Committee – CCSC. A motion was made by Ms. Boynton, seconded Ms. Bout, to elect William Fink as Chair of the Concord-Carlisle School Committee. The motion was unanimously approved. A motion was made by Ms. Boynton, seconded by Mr. Johnston, to elect Daniel Conti as Vice Chair of the Concord-Carlisle School Committee. The motion was unanimously approved.

C. Appointment of School Committee Recording Secretary - CCSC. A motion was made by Ms. Storrs, seconded by Mr. Johnston, to appoint Erin Higgins as Recording Secretary. The motion was unanimously approved.

D. Appointment of a Treasurer - CCSC. A motion was made by Ms. Storrs, seconded by Mr. Johnston, to appoint Allison Brake as Treasurer of the Concord-Carlisle Regional School District. The motion was unanimously approved.

E. Appointment of Committee Representatives – CSC/CCSC.

1. Adult & Community Education Liaison. A motion was made by Ms. Storrs, seconded by Mr. Johnston, to appoint Bob Grom as Concord-Carlisle representative to Adult & Community Education. The motion was unanimously approved.

2. EDCO Advisory Board. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Diana Rigby to the EDCO Board of Directors. The motion was unanimously approved. A motion was made Ms. Storrs, seconded by Ms. Bout, to appoint Johanna Boynton as Concord-Carlisle School Committee representative to the EDCO Board. The motion was unanimously approved.

3. Concord Finance Committee Observer. A motion was made by Ms. Storrs, seconded by Ms. Bout, to appoint Bob Grom as School Committee observer to the Concord Finance Committee. The motion was unanimously approved.

4. CCTV Advisory Board. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Heather Bout as School Committee representative to the CCTV Advisory Board. The motion was unanimously approved.

5. Policy Subcommittee. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Mary Storrs and Wally Johnston to the to the Policy Subcommittee. The motion was unanimously approved.

6. Concord Select Board Meeting Observer. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Daniel Conti as School Committee observer to the Select Board. The motion was unanimously approved.

7. CC at Play Observer. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Daniel Conti and Bill Fink as School Committee observer to CC at Play. The motion was unanimously approved.

8. Youth Advisory Council. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Wally Johnston to the Youth Advisory Council. The motion was unanimously approved.

9. Financial Audit Advisory Committee. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Wally Johnston to the Financial Audit Advisory Committee. The motion was unanimously approved.

10. SEPAC. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Heather Bout to the Special Education Parent Advisory Council. The motion was unanimously approved.

11. Carlisle BOS/Finance Observer. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to appoint Mary Storrs to the Carlisle BOS/Finance Observer. The motion was unanimously approved.

**II. PUBLIC COMMENTS**

1. Elise Stone, 288 Old Marlborough Rd, Concord, MA. Ms. Stone spoke regarding the landfill and stated that she was very surprised to see the topic of placing the buses at the high school on the town meeting agenda. She stated that the SC had conducted a very thorough search over the last 3 years and the high school was taken off of the list. She noted 3 reasons for not placing the buses at the high school: neighbors (including residents of Brister's Hill), environmental and cost.

2. Janet Miller, 1647 Main St, Concord, MA. Ms. Miller stated that they could do more with the land than recreational use and possibly make a field and part of the area parking.

3. Martha Crow, 57 Bristers Hill Rd, Concord, MA. Ms. Crow stated that in November 2012, she bought her home on Bristers Hill right before the high school and Route 2 construction. She noted that she's followed town meeting over the past few years and she felt this was done. She stated that she hopes this gets resolved permanently and hopes to not see buses parked at the high school.

4. Dean Banfield, 73 Walden Terr., Concord, MA. Mr. Banfield stated that he had 3 points he'd like to make. He stated that the drainage system is still not complete in regards to the CC at Play project. He commended CC at Play and Concord Public Works with trying to get through it, but noted it is still not resolved at this point and still needs to be monitored. He stated that the optional overlook circle being proposed includes an immeasurable impermeable surface, which will require a waiver. Mr. Banfield stated that in terms of the remediation project, he suggests that the SC engages with the public to see what they would like to do with this project. He suggested opening up a public hearing to include possible suggestions.

5. Terry Rothermel, 330 Misquamicut Rd, Concord, MA. Mr. Rothermel stated that suggested remediation at town meeting was based on 3 benefits: low cost, secure containment and limited public/student use of land. He stated that the Concord voters have put their voices into 3 elections and are looking for flexibility and responsiveness to the public on issues like this. He noted that he hopes another option can be found to satisfy Concord and Carlisle voters.

6. Miguel Echiavarri, 255 Commonwealth Ave, Concord, MA. Mr. Echiavarri noted that he was speaking towards the Concord members of the SC. He noted that he is not there to advocate on how to use the landfill. He stated that Concord taxpayers contribute a significant amount of funds to the regional school district and the members sit on the committee because they were elected by Concord residents to represent their interests. He stated that the residents sent a clear message to them at the last Concord TM and the ballot box that they wanted the SC to consider other uses for the landfill. He noted that school administrators are pushing them to move forward with the current remediation plan and are presenting new information from CDS Consultants. Mr. Echiavarri questioned why this information wasn't prepared and presented at the town meetings and the ballot boxes. He noted how complicated of a matter this is and noted how the SC needs much more information on this. He urged the SC to move beyond talking about the current use and do research on other uses. He stated the SC needs to reach out to the community on this topic and consider other uses of the land.

7. Alejandro Cancio, 36 Bristers Hill Rd, Concord, MA. Mr. Cancio stated that he's a sophomore at Concord-Carlisle and thanked the SC for providing a new school campus, playing fields and great environment. He noted the idea of building a diesel bus parking lot on the school grounds. He stated that he and his friends enjoy walking on the grounds of the high school and he stated that he doesn't want to be exposed to dangerous diesel bus fumes and noise pollution. He also noted that a bus parking lot at the front entrance would not look good to passers by. He urged the SC to think about the students' health and asked them not to pollute the beautiful new school campus.

8. Ramone Cancio, 36 Bristers Hill Rd, Concord, MA. Mr. Cancio stated that the landfill site has been upgraded to a Tier 1 site based on the fact that the groundwater is being contaminated with heavy metals. He noted that the monitoring wells are about 500 feet from a well that provides drinking water. He stated his concern that the drinking supply could get contaminated. He also noted the flooding at the entrance is runoff and maybe contaminated as well. He stated that there is a sense of urgency that should be taken and noted that although it would be nice to get everyone's opinions and ideas on this, he doesn't feel that there is time for that. He recommended capping the area and then if at some point, re-visit and then restore the area. He noted that it was voted down to park the buses across from Route 2 because it was too close to Walden Pond, but now there could be a possible bus lot right at Walden Street. He also noted this is a chance to reduce the amount of impermeable surface below the limit.

9. Bill Plummer, 129 Arena Terrace, Concord, MA. Mr. Plummer stated that he is glad to see that they share a goal of minimizes school related taxing on Concord residents, but noted that the items attached to the agenda only refer to capital costs, not operating costs. He questioned how much land John Arena is speaking about in the document. He noted that all of the information should be included at the next town meeting. He also stated that holding a public hearing might be a good idea.

10. Kristin Miller, 123 Bristers Hill Rd, Concord, MA. Ms. Miller stated that she felt that the capping was voted down due to lack of education and the wording of the question of the ballot. She noted that other people might have had a hard time understanding the question as well.

11. Anne Hayden, 342 Sudbury Rd, Concord, MA. Ms. Hayden spoke regarding the tennis overlook and passed out an overview of what is currently there as well as what is being proposed by CC at Play. She noted that the area is very large and she recommended that the SC delay making the decision on the tennis overlook and spend time getting

student and community input by walking the land. She stated that the \$25,000/\$30,000 could be spent on the maintenance shed or cross-country course.

12. Zahara Savory, 60 Fern Ln, Carlisle, MA. Ms. Savory stated that she understands that the Superintendent Search Committee has not been formed yet and she encouraged the SC to include a member of the Concord SEPAC committee. She noted that the incidences of disabilities are on the increase. She stated that students with disabilities make up 15-18% of the student population. She encouraged the committee to include members of the SEPAC on the screening committee.

13. Carol Yelle, 484 Cross St, Carlisle, MA. Ms. Yelle stated that she recommends the SEPAC be invited to appoint a representative to the screening committee for the new superintendent. She noted that the whole community should be included in the process. She urged the SC to invite the SEPAC to appoint a representative and urged them to not miss this opportunity.

14. Harold Nichols, Bristers Hill Rd, Concord, MA. Mr. Nichols stated he's lived on Bristers Hill for over 40 years and did not expect a bus terminal being built there. He noted that no one has addressed the traffic issue and asked if a traffic study has ever been done.

Lee Bernstein, from Student Senate, stated that they have elected the members for next year and that the Senate passed a resolution for printers to be placed back in the breakout space.

### **III. READING OF THE MINUTES**

#### **A. Open Session**

Joint Meeting – 4/26, 5/3/16. A motion was made by Ms. Boynton, seconded by Mr. Johnston, to approve the minutes for the Joint Meeting of 4/26/16. The motion was approved by all except for Ms. Storrs since she was not in attendance at this meeting. A motion was made by Ms. Boynton, seconded by Mr. Johnston, to approve the minutes from the Joint Meeting of 5/3/16. The motion was unanimously approved.

### **IV. CHAIRS REPORT**

Ms. Boynton noted that graduation was June 4 at 2:00PM.

### **V. CORRESPONDENCE**

Ms. Rigby stated that she received 2 emails: 1 regarding CC at Play and 1 regarding the landfill remediation.

A. Letter from Concord Board of Health. Ms. Rigby stated that she received a letter from the Concord Board of Health regarding the use of signs and noted that CCHS will place the signs.

B. Adult & Community Education May 1, 2016 Director's Report. Ms. Rigby stated that she received a letter from Adult & Community Education with the May report.

### **VI. RECOGNITIONS**

A. CCHS: David Nurenberg, Eric Pohl, Kevin Pennucci, Elaine Picard, Florence Roussel-Ehrenthal, Bo Feng. On behalf of Peter Badalament, Ms. Rigby recognized all of the teachers with appreciation who led the student travel trips over the April break: David Nurenberg - Japan; Eric Pohl, Kevin Pennucci and Elaine Picard – Denmark; Florence Roussel-Ehrenthal – Quebec; Bo Feng – China. Mr. Johnston thanked those who led Ecuador and Japan, noting the earthquakes that occurred.

### **VII. ACTION ITEMS**

A. Vote to accept 2016-17 CEF Grants. A motion was made by Ms. Boynton, seconded by Ms. Bout, for the Concord School Committee to accept the Concord Education Fund Grant Awards for 2016-2017 totaling \$70,521.90 and that the Concord-Carlisle School Committee vote to accept the Concord Education Fund Grant Awards for 2016-2017 totaling \$80,937. Rick Hedeman, on behalf of the Ed Fund, thanked the SC for all of their service and noted the record number of grant applications this year. The motion was unanimously approved.

B. Vote to approve CC at Play Phase III. Mr. Fink stated that the letter from CC at Play noted that they have completed raising funding for Phase III, which was scheduled to commence on June 20<sup>th</sup>. Mr. Fink noted that the concession stand and maintenance building are scheduled in Phase IV. A motion was made by Ms. Storrs, seconded by Ms. Boynton, to approve CC at Play Phase III. Mr. Fink noted that the cross-country course is not included in Phase III. Ms. Bout asked if it made sense to spend money on a paved overlook when there is already a grass one there. Mr. Fink noted that this should have been brought up earlier in the process. Mr. Fink noted that the SC already approved the project and CC at Play already raised the money to fund this phase. Ms. Bout asked if they moved forward with Phase III, would edits be possible. Mr. Flaherty noted that the overlook has to go through the permitting process. Mr. Johnston stated he'd rather spend money on the cross-country course than an overlook area. Ms. Boynton noted that there is a bid document out for a very specific construction and Mr. Fink noted that CC at Play has been extremely busy working on this and they would be open to speaking about changes. He stated that the SC could put through a request for a review after approving this Phase so not to delay completion of Phase III. Mr. Fink also stated that there is no design yet for the cross-country course and that they are using the funds towards the part of the project that had designs created. Mr. Conti recommended speaking with CC at Play about plans for the tennis overlook. Mr. Grom stated that they should have the opportunity as a committee to revisit the tennis overlook part of the project. Ms. Boynton noted that the SC approved the plan and CC at Play bid out the project and have selected a construction company. The motion was unanimously approved.

### **VIII. REPORTS & ISSUES FOR DISCUSSION**

A. Auditor's Review of Financial Statement & Management Letter: Melanson Heath Audit Firm for Year Ended June 30, 2015. Ed Boyd, from the Melanson Heath Audit Firm, presented on the annual review of Financial Statement & Management Letter. He stated that the audit went very well and key accounts were reconciled on a timely basis with no significant deficiencies or adjustments. He noted that Mr. Flaherty and his coworkers were very receptive and available during the audit. He stated in FY15 there were 3 key takeaways: the new high school being built with \$30 million in bonds, general fund unassigned fund balance increase to a total of \$1.5 million and the most significant was the District had recognized the applicable portion of the Concord retirement system unfunded pension liability. He stated that the Town of Concord and the District is very well funded at 81% and the District is looked upon favorably. Mr. Boyd stated that there was one small recommendation, which was to improve the timeliness of some bank transfers to help streamline the cash reconciliation process. He noted that steps have already been put into place to correct this.

B. SEPAC – Becky Robichaud, Mary Tambor, Tali Ditman. Becky Robichaud, Mary Tambor and Tali Ditman presented the 2016 SEPAC Annual Report. They stated that the board of 7 members was established 2 years ago with a mission that could be described in 3 words: education, outreach and advise. They spoke regarding education, including: workshops, coffees, monthly newsletters, their website and the "Accept the Challenge" program. They also spoke regarding reaching out to the community via: social media and Facebook, school liaisons and the out of district networking group. They also spoke regarding advising the school committee and administration on matters of education and safety of students with disabilities, including: facilities, integrated model of preschool, DESE report card and Superintendent search. They also spoke regarding a parent survey sent out in the spring and noted that parents and they found high overall satisfaction on average. The SEPAC reps stated that they have a unique voice and that Ms. Rigby believes every student should have an extraordinary education and noted how important it is that the new superintendent feels the same way. The SC thanked the SEPAC for all of their hard work.

C. Landfill Remediation – CDW. Kathy Campbell, from CDW, spoke regarding the landfill remediation process. She reviewed the schedule of events and timeline of the project. She stated in May 2011, CDW completed a site assessment and they had found a gravel pit area, which required further exploration. She stated that the subsurface investigations took place in the fall of 2011, during which some debris and ash were identified. She stated that the concentrations exceeded the reportable concentrations of the DEP. She stated that they had to report their findings to the DEP at that time. She stated that it was important at that time to define the boundaries and then developed options to mitigate. Ms. Campbell stated that in spring of 2015, the risk assessment to define the soil cap extent and costs took place, noting that a cap over the area was the most feasible option. She stated that the boundaries of the cap and what could be filled were presented in Phase IV, noting the final deadline by the DEP is February 2018. She stated that the DEP will not come back regularly after that, but they retain the right to. She noted that if they need to come in to take action, it could cost up to 3X the original cost.

She reviewed the contaminants found, including: heavy metals, lead, zinc and ash related chemicals. She noted that the lead concentrations are the highest risk to public health. She stated that the potential exposure pathways would be if contaminated soils become accessible and that what happens at this point needs to be thoughtful and permanent. She noted that some of the site contaminants might be impacting the ground water resources. Ms. Campbell stated that a permanent solution has to be found, and just means site closure. She stated that a cap is a good solution and that it would be almost impossible to dig out the contaminated soils. She stated that doing nothing is not an option.

Ms. Campbell stated that the cap would be a vegetative cap and is fairly flexible and that the asphalt that is there would stay. She noted that there would be a clay liner placed, then a geo-synthetic layer, then pea stone and then a filtered fabric with common fill being placed above. She stated that the total depth of layers is over 2 feet with 4 inches of topsoil. She noted that this cap is the safest, least risky, most cost effective, easiest to install and would allow for passive recreation. She stated that the cap would need to be maintained by removing anything that becomes rooted. She noted that the Activity and Use Limitation would establish the obligations to maintain the cap and it can be modified if site usage changes. Ms. Campbell noted that passive recreation would be field sports that wouldn't kick up the surface, walking, bird watching, etc. Mr. Fink asked if anything would hinder placing a track on the area in the future and Ms. Campbell said no, that it would just needed to have additional layer(s) built.

Ms. Campbell stated that she was asked to look into an alternate cap that would replace the existing parking lot. She stated that it would be a higher cost due to contaminated soil disposal, asphalt stripping and placing a clay layer around the area. She noted that the cost estimate provided, \$2,578,323, was based on 50% estimate of contaminated soil removal. She also noted that this cost doesn't include parking lot striping, lighting or curbing. Mr. Flaherty noted that they have identified an area outside of this area that they could get another 80-100 spots and would require civil engineering services to help cut the costs down by only using part of the hot area. Mr. Flaherty stated that his recommendation to the SC is to make a decision to proceed with what was previously approved and then after careful consideration, they could minimize invasion if the parking need is deemed highly valued. He noted that they are of the opinion operationally that there is no parking issue. Ms. Boynton noted that there is no parking issue at the current time. Mr. Johnston stated the remediation is first and land use is second. Mr. Flaherty stated that if there is a warrant article, assume 100% of the area is contaminated to be sure. Mr. Fink noted that doing what was proposed does not prevent them from doing something different in the future. Mr. Flaherty noted that the wording of "permanent" cap created confusion. Mr. Flaherty noted that there was an area outside of the contaminated area that may accommodate 80-100 parking spaces.

Mr. Grom questioned the deadline of February 2018. Ms. Campbell stated that the site would fall out of the timeline if not completed and a request for an extension would be needed. She noted that it is considered a Tier 1 site and she wasn't sure how they would view an extension. Mr. Fink noted that he understood that the DEP would not look favorably unless there was progress being shown. Ms. Storrs asked about the skateboard park and Ms. Campbell noted that it was in good shape and the surface was a good cap. She stated there are some retaining walls for the skate park and Mr. Flaherty noted that these were included in the bid from the contractor. Ms. Bout asked if ½ of the area could be made into parking without digging and excavating. Ms. Campbell stated that it would come down to geometry, but everything is possible. Ms. Campbell reviewed the preliminary schedule, noting that it all needed to be complete by February 2018. Ms. Bout questioned if deciding on how the area would be used now would possibly avoid extra costs down the road. Mr. Flaherty spoke regarding town meeting cycles and project completion by the deadline. Ms. Campbell stated that if the project were in process, it would be okay to ask for an extension if needed. Mr. Johnston asked about what would need to happen to prepare the area now for future use other than passive recreation. Ms. Campbell stated that it would require additional layers.

#### Public questions:

William Plummer asked what needed to be excavated in terms of the excavation and disposing of contaminated soils listed on the estimate. Ms. Campbell stated it was the asphalt and 6 inches underneath it to create a viable drainage layer. He then questioned the demolition and prep cost. She stated that it was removal of stripping topsoil, light polls, chain link fence, wood fence, curbing and pavement. He questioned if the asphalt was contaminated and Ms. Campbell said no, but that the soil right under it maybe contaminated. She noted it would be very difficult to separate.

Ramone Cancio asked about what a Tier 1 site means and why this site was designated Tier 1. Ms. Campbell stated that a Tier 2 Site was a default for any site that wasn't a high hazard or needing DEP oversight. She stated that during the construction of the high school, there were ground water wells that were being tested which were considered of interest due to the proximity to a drinking water source. She stated that they had 2 sampling rounds in a row that found arsenic above the action level, causing it to become a Tier 1 site.

Anne Hayden questioned how much higher an additional cap would be if a parking lot, field or track would be placed there. She also questioned if that area is where we would like to place a track. Ms. Campbell stated that it would be an additional 4-5 inches above the 2 feet. Ms. Hayden asked how people would get up there. Ms. Campbell stated that there is a slope that would allow people to access the area.

Terry Roethermel stated that if they are doing a good faith progress towards a goal, that the state would not take over the project. He stated that the old parking lot pavement baffled him. He questioned why they would have to touch the delicate area between the current parking lot and the contaminated site. He stated that if using it for further uses down the road, they would only need to remove cover and would not have to take away the parking lot material. He noted that this should be reimagined and reengineered.

Dean Banfield stated that an extension could be given if they were showing progress. He noted that the contaminates have been there for 50 years and are not a risk to groundwater. He asked if the arsenic is still found in the well and if that changed the finding of the report of risk to groundwater. He stated that there is no risk to groundwater and noted that they have time to evaluate the options. He also noted that they have totally reengineered the hydrology of the campus and stated that there is a huge basin that drains towards this direction in a way that never used to happen. Ms. Campbell stated that the wells were retested this week and the results were not back yet. She said if the arsenic levels dropped off, they would need to repeat testing in order to reclassify as Tier 2. She stated that she does not know enough about the ground water flow and she can only cap from the top. Mr. Banfield noted his concern for creating a new sub surface flow. Ms. Campbell stated that she doesn't believe groundwater is flowing through the landfill material.

Mark Hanson, 340 Old North Rd, Concord, MA. Mr. Hanson questioned the asphalt and asked if another option is to add fill above the asphalt and then add asphalt above there. He also questioned the cost of footings if a parking lot was built as well as solar panels. Ms. Campbell stated it depends on wind loads, number of panels, etc. and would require civil engineering.

D. First Reading: CCHS Handbook. Ms. Rigby stated that there are no substantial changes, just updates.

E. 2015-16 Superintendent Evaluation. Mr. Fink stated that they do an annual superintendent evaluation. Ms. Boynton noted that there is a summative evaluation, matrix and performance goals, which should inform how the evaluation is filled out. She also noted that they should be filled out electronically.

F. Superintendent Search Screening Committee. Ms. Boynton noted that she devised a tentative schedule and asked the SC to check the dates so they can finalize at the next meeting. She asked if 2 or 3 members would like to work together over the summer on compensation packages. The SC discussed the makeup of the screening committee while trying to stay inclusive and also stay within the recommended number. They agreed on a makeup of 15 members, including: 3 SC members, 2 CC parents (1 from Concord and 1 from Carlisle), 1 Concord K8 parent, 1 CCHS rep, 2 Teachers (1 K-5 and 1 6-8), 1 CCHS Admin, 1 CPS Admin, 1 Central Office Admin, 1 Metco rep, 1 SEPAC rep and 1 community member at large. Ms. Boynton noted that this will be a running list and if anyone thinks of other groups to be included, to let her know.

## **IX. ACTION ITEMS**

C. Vote to approve Japan Sister School exchange program. A motion was made by Ms. Boynton, seconded by Ms. Bout, to approve the Japan Sister School Exchange program. The motion was unanimously approved.

D. Vote to accept CEF Grant for a Start Up Experience Grant. A motion was made by Ms. Boynton, seconded by Ms. Bout, to accept the CEF Grant for a Start Up Experience. The motion was unanimously approved.

E. Vote to accept SC meeting schedule for 2016-2017. A motion was made by Ms. Boynton for both CCSC and CSC, seconded by Ms. Bout, to accept the SC meeting schedule for 2016-2017 as amended. The motion was unanimously approved.

F. Vote to approve 2016-17 salary increases for non-bargaining employees. A motion was made by Ms. Boynton for both CCSC and CSC, seconded by Ms. Bout, to approve the 2016-17 salary increases for non-bargaining employees. The motion was unanimously approved.

G. Vote to approve the K-5 and CMS Handbooks. A motion was made by Ms. Boynton, seconded by Mr. Conti, to approve the K-5 and CMS Handbooks. The motion was unanimously approved.

H. Vote to award transportation replacement vehicle bid. A motion was made by Ms. Boynton for CSC, seconded by Ms. Bout, to award the contract for the purchase of 2 – 83 passenger front engine type D transit style buses to the low bidder of Anderson Bluebird Bus Sales of New England for their net bid of \$181,404 with options and after trade-ins. A motion was made by Ms. Boynton for CCSC, seconded by Mr. Johnston, to award the contract for the purchase of 1 – 93 passenger front engine type D transit style bus to the low bidder of Anderson Bluebird Bus Sales of New England for their net bid of \$90,702 with options and after trade in. The motions were unanimously approved.

I. Vote to appoint Screening Committee for Superintendent Search. A motion was made by Ms. Boynton for both CSC and CCSC, seconded by Ms. Bout, to approve the composition of the Screening Committee for Superintendent Search with 15 members. The motion was unanimously approved. Mr. Conti noted that he felt 15 members was too big.

J. Vote to approve the CCRSD participation in the Town's Financial Audit Advisory Committee. A motion was made by Ms. Boynton, seconded by Ms. Bout, to approve CCRSD participation in the Town's Financial Audit Advisory Committee. The motion was unanimously approved.

K. Vote to approve CCHS Women's Soccer Field Trip to VT/NH. A motion was made Ms. Storrs, seconded by Ms. Boynton, to approve the CCHS Women's Soccer Field Trip to VT/NH. The motion was unanimously approved.

**X. OLD BUSINESS**

A. CCHS Building Project. Mr. Flaherty stated that they are preparing for the MSBA audit.

B. Transportation. Mr. Flaherty stated that he spoke with the DPW Director and they've conducted 2 bidding cycles for the sub bids as well as the general contractor. He noted that it's within budget and the Knox Trail bus depot will be built.

C. High School Start Time Advisory Committee. Ms. Boynton stated that they've met twice and the conversation is focused around transportation. Ms. Bout noted that they are throwing all ideas on the table and collecting feedback.

**XI. SUPERINTENDENT'S REPORT**

Ms. Rigby asked if the SC would be able to participate in graduation on June 4<sup>th</sup>. She noted how late it was and offered for the SC to read her report instead of her presenting it at the late hour.

**XII. ADJOURNMENT**

A motion was made by Mr. Fink for CCSC, seconded by Ms. Boynton, to adjourn the meeting. A motion was made by Ms. Bout for CSC, seconded by Mr. Storrs, to adjourn the meeting. The motions were unanimously approved and the meeting adjourned at 11:01PM.

Respectfully submitted,

Erin E. Higgins

Approved: 6/28/16

Abbreviations:

CASE	Cooperative Association for Special Education
CSC	Concord School Committee
CCSC	Concord-Carlisle Regional District School Committee
CPA	Community Preservation Act
CPC	Community Preservation Committee
CPS	Concord Public Schools
CCRS	Concord-Carlisle Regional School District
CCHS	Concord-Carlisle High School
CHPS	The Collaborative for High Performance Schools
CSEC	Comprehensive Sustainable Energy Committee
CPW	Concord Public Works
CTA	Concord Teachers Association
DESE	Department of Elementary & Secondary Education
FAAC	Financial Audit Advisory Committee
FINCOM	Finance Committee
MASC	Massachusetts Association of School Committees
MIAA	Massachusetts Interscholastic Athletic Association
NEASC	New England Association of Schools and Colleges
OPEB	Other Post-Employment Benefits
RTI	Response to Intervention
SEPAC	Special Education Advisory Council
YRBS	Youth Risk Behavior Survey