

Present: Kathi Snook, Wally Johnston
Also Present: John Flaherty
Absent: Jim Hardy, Mary Storrs, Diana Rigby

1. John Flaherty called the meeting to order at 9:00 AM and noted the meeting is being recorded. Kathi Snook informed everyone that Jim Hardy emailed this morning that he was ill and not able to attend the meeting. Diana Rigby is at a conference and would also not be here today. Kathi and Wally agreed we should start the meeting but would not go through the policies today seeing that Diana and Jim Hardy are not present and feel we might need feedback from MASC as we go through the policies. Kathi suggested approving the minutes and giving John Flaherty some comments about some of the finance policies so we'll be ready for the next meeting.
2. The first order of business was to approve the December 10, 2015 minutes. Minutes were unanimously approved.
3. After briefly looking over the policies John mentioned there seemed to be some inconsistencies as to the public hearing process. We should look closely at DB, DB-1, DBC. We will also be changing the word Selectmen to Select Board wherever it appears in the policies. Before the next meeting we should look at the Town Charter and the Regional Agreement to have the historical knowledge of how it works and make sure our policies are in line with what we do. It's important for Jim to be here because he provides the perspective of what other school districts do and that we're in compliance with the law.
There was a short discussion about policy when new school committee members would take their seats. This should be brought to the entire school committee for discussion.

The next meeting will be February 11, 2016. The Subcommittee will review Section D (Fiscal Management) of the Policy Manual.

4. Public Comments
None
5. The meeting adjourned at 9:30 AM.

Respectfully submitted,
Leona Palmaccio

Approved: 2/11/16