

Present: Mary Storrs, Wally Johnston
Also Present: Jim Hardy (MASC), Diana Rigby
Absent: Kathi Snook

1. Diana Rigby called the meeting to order at 9:15 AM and noted the meeting is being recorded.
2. The first order of business was to approve the September 10, 2015 minutes. Minutes were tabled; they will be approved at the November meeting.
3. Policies to be reviewed:

File: IJNDB – Concord Staff Acceptable Use Policy & Concord Student Acceptable Use Policy – This policy is being brought back from our last meeting in order for the technology team to review it. The tech team made edits to the policy which the Subcommittee reviewed. After review and discussion the Subcommittee made a few edits and recommended the word “Concord” in the title of the Policy be eliminated. Changes will be made and the Policy will be brought to the School Committee for a first reading.

File: AA – School District Legal Status – The Policy Subcommittee recommended to adopt our policy and add AA-E Regional Agreement as a cross reference. Changes will be made and the Policy will be brought to the School Committee for a first reading.

File: AB – The People and Their School District – The Policy Subcommittee recommended using MASC’s version since our Policy was missing a sentence. The Policy will be brought to the School Committee for a first reading.

File: ACAB – Sexual Harassment – Diana noted that she had Kelly McCausland review the policy and make recommendations. After review the Policy Subcommittee made some minor changes; taking out the words “if unwelcome” in the last paragraph on the first page, adding bullets under (d) on complaint procedure on page two and removing the language (or, where legally required, recommend to the School Committee) under paragraph three on page three. Changes will be made and the Policy will be brought to the School Committee for a first reading.

File: ACE – Nondiscrimination on the Basis of Handicap – The Policy Subcommittee reviewed the policy and recommended using MASC’s paragraph on Limits of Required Modification. Under legal references the Board of Education Chapter 766 will be taken out and Special Education Regulations 603 CMR 28.00 will be added. Changes will be made and the Policy will be brought to the School Committee for a first reading.

File: ADC – Smoking on School Premises – The Policy Subcommittee reviewed the policy and it was recommended to change the title of the policy to Tobacco Use on School Premises Prohibited. The change will be made and the policy will be brought to the School Committee for a first reading.

File: ADF – Wellness Policy – The Policy Subcommittee reviewed the policy and it was recommended that no changes were warranted. We do, however, have Wellness Procedures that were updated in May 2014 which will go into the Policy Manual as File ADF-R. Both ADF and ADF-R will be brought to the School Committee for a first reading.

File: AE – Commitment to Accomplishment – This Policy is no longer required.

The next meeting is November 12, 2015. The Subcommittee will begin to review Section C (General School Administration) of the Policy Manual.

5. Public Comments
Cynthia Rainey – Mentioned e-cigarettes being used at the high school. Questioned the privacy of students’ computers in the Student Acceptable Use Policy.

6 The meeting adjourned at 10:15 AM.

Respectfully submitted,
Leona Palmaccio

Approved: 12/10/15