

**Minutes Meeting #3**

Present: Kathleen Snook, Chair

Kristin Johnson, Vice-Chair

Christine Ayotte-Brennan

Nancy Cowan

Seeta Durvasula

Liz Gray

Kelly McCausland

Nora Murphy (for CCTA Linda Finnerty)

Yolanda Volpe

Absent:

Lindsey Parker

James Lin

**I. Call to Order**

The meeting was called to order by Ms. Snook at 4:30 pm.

**II. Review Minutes of 5/12/15**

The minutes of the May 12, 2015 (meeting #2) were approved without changes.

**III. Reports of Assigned Tasks**

Following up on tasks from the last meeting, Kathi reported that she is still pursuing a meeting with Father Fleming and that she distributed the final preamble to the committee.

**IV. Calendar Survey Data.**

a. The survey data to date was distributed to all. It has not been closed yet. More time is needed because many parents at the Thoreau school did not receive the link initially. 3,805 individual emails were sent to parents and 776 responses received to date.

b. Both CTA and CCTA felt that the survey was not appropriate for teachers to fill out individually and that any response should come from the organizations as a whole. Therefore, they discouraged responses from the teachers.

c. CCTA did some supplemental data collection and it is hoped that CTA will do so as well. The CCTA found most teachers preferred having 2 separate vacation weeks in February and April. Reasons cited included :

- 1) teachers have kids in other districts that have the 2 vacation weeks

2) 16 weeks with only a one week break would be too long a stretch for the students.

It was noted that with any data collected and provided by the unions it would be great to understand the nature of the opinion – was it an overwhelming margin, a narrow margin, etc.

V. Upcoming Requirements/Tasks

a. The surveys allowed space for comments that we will need to code and summarize. Anyone interested in assisting with this coding is invited to attend a meeting (date to be determined) where assignments will be given out.

b. In October the committee must provide a written report to the school committees that will include recommendations and the data to back them up.

c. The Committee will reconvene in September.

VI. Public Comments.

None

VII. Adjourned at 6:15 pm.