

## **JOINT SCHOOL COMMITTEE**

Concord-Carlisle School Committee  
Concord School Committee  
Ripley Building  
Concord, MA 01742  
June 7, 2011

**Present:** Pamela Gannon, Chair, CSC; CCSC  
Maureen Spada, Vice Chair, CSC, CCSC  
Peter Fischelis, Chair, CCSC, CSC  
Fabian Fondriest, Vice Chair, CSC, CCSC  
Louis Salemy, CCSC  
Bill Fink, CCSC  
Jerry Wedge, CSC, CCSC

**Present From Administration:** Diana Rigby, Superintendent of Schools, CPS & CCRSD  
John Flaherty, Deputy Superintendent of Finance & Operations, CPS & CCRSD

### **I. CALL TO ORDER**

The session was called to order by Ms. Gannon for CSC and Mr. Fischelis for CCSC at 6:40 PM. Ms. Gannon noted that recording devices are being used to record the meeting.

A. The Concord-Carlisle School Committee will discuss the Superintendent's evaluation and adjourn for the Concord School Committee Meeting. Ms. Rigby's evaluation was conducted in public. Ms. Gannon will prepare the summary document for the June 21, 2011 meeting. There were six (6) areas that were discussed: Educational Leadership, District Management, Professional Development, Equity, Communications/Public Relations, and Relationship to the School Committee. The committee stated that Ms. Rigby does an exceptional job, is very enthusiastic and has an excellent relationship with the school committee, parents, staff and students. Ms. Rigby stated that she is very privileged to serve both the communities of Concord and Carlisle and students who reside in Boston.

Mr. Fischelis thanked Louis Salemy for his year as chair. Mr. Salemy worked tirelessly on the building project with both communities. Mr. Salemy was instrumental in keeping things on track and moving things forward.

### **II. READING OF THE MINUTES**

A. Open Session

Jt. Meeting – Mr. Wedge seconded by Ms. Spada for the May 24, 2011 CCSC Meeting. Mr. Wedge seconded by Ms. Spada for CSC. The motions were unanimously approved.

### **III. CHAIRS REPORT**

Ms. Gannon stated that the CCHS graduation will be held Saturday, June 11, 2011 at 2:00. The All Night Live Party needs chaperones. Ms. Gannon noted that the radio station WIQH is celebrating its 40<sup>th</sup> anniversary.

### **IV. CORRESPONDENCE**

A. Letter from the Town of Concord, Board of Appeals notifying the SC of an application from Heritage Pool and Racquet Club for a Special Permit.

B. Ms. Rigby stated that a legislative bulletin was received from the Massachusetts Association of School Committees, Inc. (MASC) that talks about the budget, special education circuit breaker, regional school transportation, METCO and Health Insurance Reform.

### **V. RECOGNITIONS**

A. Alcott – Ms. Young, Principal, recognized Polly Attwood, Administrative Assistant and Laurel Reynolds, School Secretary for their work each and every day with parents, students and staff.

B. Thoreau – Kelly Clough, Principal, recognized all the Thoreau staff for all their hard work and dedication they offer throughout the school year.

B. Willard – Ms. Fernandes, Principal, recognized the tutors and the aids. They work extremely hard and are often the unsung heroes of a school community. They are talented, dedicated group of staff and a school cannot run without them.

C. Ms. Gannon recognized Sally Ferguson, School Committee Recording Secretary, who works tirelessly and effectively on the school committee minutes. They are written, approved and posted on a timely basis.

## **VI. REPORTS & ISSUES FOR DISCUSSION**

A. Elementary School Improvement Plans.

Alcott School – Ms. Young, Principal went over the school improvement plan goals.

Thoreau School – Ms. Clough, Principal, went over the school improvement plan goals.

Willard School - Ms. Fernandes, Principal, went over the school improvement plan goals.

CMS – Ms. Beattie, Principal, went over the school improvement plan goals.

B. Request for Thoreau Property Sale. Mr. Christopher Popov, 35 Pleasant Street, is asking the SC to consider surplus a portion of school district land that directly abuts his back yard so he can purchase it from the Town. The SC suggested that Mr. Popov apply for a variance from the Town. Ms. Rigby stated that the SC doesn't make a practice of surplus school land.

C. FY11 CPS Budget Update. Mr. Flaherty went over the FY2011 Budget Projection as of June 1, 2011.

## **VII. ACTION ITEMS**

A. Vote to approve School Committee Meeting Dates 2011-12. A motion was made by Mr. Wedge seconded by Ms. Spada that the CSC and CCSC vote to approve the school committee meeting dates for 2011-12. The motion was unanimously approved.

B. Vote to approve CMS field trips for FY12. A motion was made by Mr. Wedge seconded by Ms. Spada that the CSC vote to approve CMS field trips for FY12. The trips are: Merrowvista Campsite, Tuftonboro, NH – September 2011, China - April 2012, Washington, DC – April 2012, Canobie Lake Park – June 2012. The motion was unanimously approved.

## **VIII. OLD BUSINESS**

A. CCHS Building Project. Mr. Wedge stated that we are continuing to work with the state to try get everyone to approve on the right size of the building (the Ed Spec). There will be a conference call with MSBA on Thursday, June 9, 2011.

## **IX. SUPERINTENDENT'S REPORT**

A. CCHS Graduation – June 11, 2011, 2:00 PM.

B. Fifth Grade Arts Nights – Alcott, Thoreau, Willard

C. Summer Workshop: Thursday, August 25, 4-8 PM - Location TBD

## **X. CITIZENS' COMMENTS**

None

## **XI. ADJOURNMENT**

A motion was made by Mr. Wedge seconded by Ms. Spada for CCSC to adjourn at 7:20 pm. The motion was unanimously approved. A motion was made by Mr. Wedge seconded by Ms. Spada for CSC to adjourn the meeting. The motion was unanimously approved and the CSC meeting adjourned at 9:30 PM.

Respectfully submitted,

Sally W. Ferguson  
Approved: 6/21/11

Abbreviations:

CSC	Concord School Committee
CCSC	Concord-Carlisle Regional District School Committee
CPS	Concord Public Schools
CCRSD	Concord-Carlisle Regional School District
CCHS	Concord-Carlisle Regional High School
MASC	Massachusetts Association of School Committees, Inc.
MSBA	Massachusetts School Building Authority

Addendum:

1. Joint School Committee Meeting Agenda – June 7, 2011
2. Town of Concord Board of Appeals Letter
3. Vote to approve SC Meeting Dates 2011-2012
4. Land purchase proposal for school land near Thoreau
5. Vote to approve annual CMS field trips
6. Alcott School Improvement Plan
7. Thoreau School Improvement Plan
8. Willard School Improvement Plan
9. Concord Middle School Improvement Plan
10. FY11 CPS Budget Update