

Concord-Carlisle Regional School District
Budget Subcommittee
Minutes of October 25, 2018
12:00 PM

Present: Heather Bout, Christine Lear, Wally Johnston, Laurie Hunter, Jared Stanton

1. **Call to Order.** Heather Bout called the meeting to order at 12:05 PM and noted the meeting is being recorded.
2. **Approval of minutes** – 9/19/18, 10/10/18– The minutes were unanimously approved.
3. **FY20 Budget Creation Update** – Jared reported he has finished the CPS budget and is now checking and double checking numbers and formatting. On Monday Jared and Laurie will be meeting with the elementary principals going line by line through the FY20 budget. Jared feels he has everyone's needs and a lot of their potential wants. Laurie will be vetting the want list.

Jared will now be working on Concord-Carlisle. He has all the numbers but will now be going one by one through the line items to vet it, comparing it to FY19, checking formulas and plugging it into the master sheet. Hopefully we will have the number at the end of business on Tuesday for Laurie. They will then vet it and on Friday will meet with Mike Mastrullo to go through his budget. We still have to meet with transportation. They have a budget that is spelled out as well as any of the other ones and we will also be meeting with Brian Schlegel for maintenance as well as Peter Kelly for IT and Jessica Murphy for Special Ed. Everyone's been involved. Laurie feels that it's a reasonable budget. Knowing where all the money is, we know what we're asking for. It will only go forward if it's a legitimate need or piece we must have to keep things at level service.

Question regarding Q5; Do we have expenses ahead of us related to Q5 that we'll need to pick up? There is a lot of discussion on the expenses of Q5. Laurie is in extensive conversations with Mike Mastrullo and the CCTA on the length of Q5 for this year which has cost impact. There are also conversations on what kids could select that we might need to charge the kids for because some of the offerings are quite expensive. In regard to the Rivers program, it's spread across the subject area and is not all in one place. They have their own line for transportation, for offsite things and some materials.

Jared went over the Quarterly Variance report for both districts which is still a work in progress.

The next meeting of the Budget Subcommittee will be November 8th at noon.

4. **Adjourn** – Meeting adjourned at 1:00 PM

Approved: 11/8/18