

Concord-Carlisle Regional School District  
Budget Subcommittee  
Minutes of August 14, 2018

Meeting called to order at 6:08pm

Present: Heather Bout, Christine Lear, Wally Johnston, Laurie Hunter & Jared Stanton

Elected Heather Bout the Committee Chair

Decided to have meetings during the day

Review of the charged

Heather asked what are the details of what we plan to do relative to the charge.

Sometimes a gap between what the high level and detailed level of the budget processes. The Subcommittee will look at things from a mid-level approach.

- Liason between the fincoms and the School Commttees
- Look at ways to improve the process
- Have a more regular dialogue with the Fincom

Discussion of whether the Subcommittee ought to be engaged in creation of the presentation for the public hearing, leaning toward yes.

Send out announcements of Subcommittee meetings via the school subscriber list and offer for people to sign up to get more

More outreach relative to the budget process. A way to communicate with more members of the towns

Send emails and minutes to the Fincom Chairs and Budget Subcommittee Chair(s).

Discussion of meeting regularity;

What are the existing timelines;

\* overviews of the cost drivers due in early October to the SC then FinCom in the mid October timeframe

\* Budget to the SC on November 13th and FinCom on the 15th with line item budget

\* Review of the zero based budgeting process

Meetings first & third Wednesday noon though December, although the next meeting is Tuesday 9/4 at 10am.

9/4, 9/19, 10/3,17,31, 11/7, 12/5,19. We will reassess from there.

This group will be responsible for signing the warrants. All members of both Committees will have access to the warrants the 3 Budget SC members plus a 4th from the Concord SC.

Chair, Heather Bout and the Superintendent will set the agenda.

Meeting adjourned: 6:57pm

Approved: 9/19/18