

Present: Robert Grom, Mary Storrs
Also Present: Jim Hardy (MASC), Laurie Hunter

1. Mary Storrs called the meeting to order at 2:04 PM and noted the meeting is being recorded.
2. The first order of business was to approve the February 1, 2018 minutes. There was one edit noted to the minutes. Minutes were unanimously approved with the edit.
3. Policies Reviewed:

File: EFD – Meal Charge Policy – This is a new Policy drafted by MASC, the Department of Revenue and DESE. The Policy is needed in order for a school district to be able to recoup monies owed. Food Service Manager Maria Barker noted that we have procedures in place and our program is working well. The Policy will be brought to the School Committee for a first reading.

File: IJND – Access to Digital Resources - After review the Policy Subcommittee recommended adopting MASC's policy. The only change was replacing the words "Acceptable Use to Empowered Digital Use". The Policy will be brought to the School Committee for a first reading.

File: IJNDB – Empowered Digital Use Policy – Our Policy was called Staff Acceptable Use Policy and Student Acceptable Use Policy. After review the Policy Subcommittee recommended adopting MASC's Policy which would be the umbrella Policy and the handbooks would have the Staff Acceptable Use and Student Acceptable Use with sign off sheets. The MASC Policy will be brought to the School Committee for a first reading.

File: IJNDC – Internet Publications – We currently do not have this Policy in our Manual. After review of MASC's policy the Policy Subcommittee recommended adopting MASC's with changing the word "must" to "may" in the second sentence of the second paragraph and changing the word "will" to "may" in the third sentence of the second paragraph. Changes will be made and the Policy will be brought to the School Committee for a first reading.

File: IJNDD – Policy on Social Media – After review the Subcommittee decided to put this Policy on HOLD.

File: IJOA – Field Trips – After review the Policy Subcommittee recommended adopting MASC's policy. Our current policies on Field Trips (IJOA, IJOA-E-1, IJOA-E-2 and IJOA-R) will be worked on by Laurie and Admin. Team as procedures to be followed for field trips. MASC's policy will be brought to the School Committee for a first reading.

File: IJOB – Community Resource Persons/Speakers – The Policy Subcommittee recommended keeping our Policy with one change; replace the word "Human" with "Community" in the first paragraph. Change will be made and the Policy will be brought to the School Committee for a first reading.

File: IJOC – School Volunteers – There were no changes to this Policy. It will be brought to the School Committee for a first reading.

File: IK – Student Progress Reports to Parents/Guardians – Our current Policy IK, Academic Achievement is not needed. It will be taken out and replaced with MASC's Policy IK, Student Progress Reports to Parents/Guardians which was our current Policy IKAB. There were a few changes: in the first and third paragraphs add the word "guardians" after the word "parents" and in the last paragraph add "overseen by the Superintendent or designee" after the word evaluation and take our "by teachers, principals, parents, and the Assistant Superintendent". Changes will be made and the Policy will be brought to the School Committee for a first reading.

File: IKB –Homework – This policy is not needed. It will be taken out of the Policy Manual.

File: IKE – Promotion and Retention of Students – There were no changes to this Policy. It will be brought to the School Committee for a first reading.

File ILBA – District Program Assessments – This policy is not needed. It will be taken out of the Policy Manual.

File ILBA-E – District Program Assessments – Integrated Learning Outcomes Assessment Plan - This policy is not needed. It will be taken out of the Policy Manual.

File ILD – Student Submission to Educational Surveys and Research – This is a new MASC Policy. It came from the Protection of Pupil Rights Amendment. Any survey that goes out to students the parents have a right to inspect it before the students get it. The Policy will be brought to the School Committee for a first reading.

File IMA – Teaching Activities/Presentations - This policy is not needed. It will be taken out of the Policy Manual.

File IMB – Teaching About Controversial Issues/Controversial Speakers - After review the Subcommittee decided to put this Policy on HOLD.

File IMG – Animals in School – This Policy is being brought back again. After review the Subcommittee took out the fourth sentence under Student Health. In that same paragraph the words “or safety” were added after the word “health” in the second and now the third sentence. The first and second paragraphs are being reversed and the title of the Policy will read “Animals in School or on School Grounds. Changes will be made and brought to the School Committee for a first reading.

File JICH – Alcohol, Tobacco, and Drug Use by Students Prohibited – This Policy has been updated by MASC. It will be brought to the School Committee for a first reading.

File GBEBD - Online Fundraising and Solicitations – Crowdfunding – This is a new Policy that came from the Ethics Commission and pertains to all public employees. The Policy will be brought to the School Committee for a first reading.

4. Public Comments:
None

5 The meeting adjourned at 3:55 PM.

Respectfully submitted,
Leona Palmaccio

Approved: 11/27/18