

Present: Wallace Johnston, Chair, CSC; CCSC
Heather Bout, Vice Chair; CSC; CCSC
Dan Conti, Vice Chair, CSC; CCSC
Johanna Boynton, CSC; CCSC
Bob Grom, CSC; CCSC

Present from Administration: Diana Rigby, Superintendent of Schools, CPS & CCRSD
John Flaherty, Deputy Superintendent of Finance & Operations, CPS & CCRSD

I. CALL TO ORDER

The session was called to order by Mr. Johnston at 6:37 PM. He noted that the meeting is being recorded.

II. PUBLIC COMMENTS

None.

III. READING OF THE MINUTES

A. Open Session

CPS Meeting – 9/13/16. A motion was made by Ms. Bout, seconded by Ms. Boynton, to approve the CPS Meeting minutes of 9/13/16. The motion was unanimously approved.

IV. CHAIRS REPORT

Ms. Bout stated that there were some conflicts with the community coffee dates and recommended changing the dates as follows: move Dec. 8th to Dec. 7th from 9:30-11:00AM at Ripley; move Jan. 11th to Jan. 12th from 7:00-8:30PM; move March 23rd to March 22nd in the evening; move May 10th to May 11th from 9:30-11:00AM. Ms. Bout noted that she would send out an updated list.

Mr. Johnston stated that the SC is being invited to the Welcome Reception for the delegation from our sister city Nanae Reception on October 28th from 6:00-8:00PM at Anne Hayden's house on Sudbury Road in Concord.

V. CORRESPONDENCE

A. DESE – CPS Mid-Cycle Review. Ms. Rigby stated that CPS has been invited to participate in a DESE Mid-Cycle review.

VI. RECOGNITIONS

A. Alcott: Judy Olson, Kristen Herbert, Lisa Luby, Jean Thuma. Ms. Rigby, on behalf of Principal Sharon Young, recognized Judy Olson for organizing the Parent Math nights and providing the parents with information about the new math program, Everyday Math 4. Also recognized were Kristen Herbert, Lisa Luby and Jean Thuma for helping to provide the information.

B. Thoreau: Maria Schofield and Donna Macone. Ms. Rigby, on behalf of Principal Angel Charles, recognized school secretaries Maria Scholfield and Donna Macone for managing all of the registration paperwork and all communication for the Back to School nights.

C. Willard: All classroom and special education teachers and Laurie Penney. Ms. Rigby, on behalf of Principal Pat Fernandes, recognized all the classroom and special education teachers who worked hard to launch the Everyday Math 4 Program and Math Specialist Laurie Penney, for leading the implementation.

D. CMS: Anne Cline-Scott. Ms. Rigby, on behalf of Principal Drew Rosenshine, recognized Assistant Principal Anne Cline-Scott for her work in analyzing the PARCC and MCAS data that enabled the team to design interventions for those students who need additional support this school year.

VII. REPORTS & ISSUES FOR DISCUSSION

A. Concord Integrated Preschool Parents – Anne Kilroy, Casey Atkins. Anne Kilroy and Casey Atkins thanked Ms. Rigby for her continued support. They shared the Concord Integrated Preschool Playground Initiative presentation. Ms. Atkins reviewed the updates that have already happened, including new asphalt, enlarging of the sandbox and new wood chips. She stated that the proposed vision is: a well planned playground that compliments the Playscape at Ripley; ADA compliant and structured playground environment for younger children and for community use; serves the children of varying abilities and interests; multiple therapeutic uses for Occupational therapy, Physical therapy and other specialties. Ms. Kilroy shared plans that were created by Jennifer Brooke of Lemon Brooke who also worked on the Playscape at Ripley. She reviewed the key components of the playground, including: panels that would double as play panels on the inside of the playground, a picket fence along the external area for security and visibility, a willow fence for warmth and tactile benefits, shade trees and a shade structure which would provided 99% protection against the sun's UV rays. She noted that the equipment has been carefully selected and would provide therapeutic uses in addition to play. Ms. Kilroy stated that they would like to build a poured rubber surface that is widely used in new and ADA accessible playgrounds. Ms. Atkins shared a layout of the playground, which included pathways between the Playscape and the playground.

Ms. Atkins reviewed all of the project supporters as well as funding for the project. She stated that the current cost estimate is \$360,000 and that they have applied for Community Preservation Act funding for half of the cost of the Project (\$180,000). She noted that they have also applied for several grants, including the CHNA 15 and Kaboom. She noted that with the SC's approval, she hoped to have CPS provide a contribution of \$75,000. Ms. Boynton questioned how they came up with the \$75,000 number and Ms. Atkins stated that it would be for the surfacing part of the project.

Ms. Rigby stated that tuition is collected for the non-disabled peers at the preschool and that the tuition, which she noted is typically \$75,000-\$100,000, is turned into the Town. She noted that they have been in conversations with the Town Manager to request that the capital budget be increased by \$75,000-\$100,000 for the next year and apply that tuition towards the project as a one time support. Ms. Rigby stated that she is in full support of this and they are looking for more accessibility for the playground. Ms. Rigby thanked Ms. Atkins and Ms. Kilroy for their leadership and their incredible work on this project. Mr. Johnston stated that they would add supporting this project to the action items at the next SC meeting.

B. 2016 PARCC Results – Kristen Herbert. Ms. Rigby recognized Principal Sharon Young, the staff and students at Alcott for being a 2016 Commended school. Ms. Herbert presented on the Accountability Data for CPS. She reviewed the transition from MCAS to PARCC to new MCAS, noting that the new MCAS is computer based and untimed unlike the PARCC, which was timed. Ms. Herbert reviewed the Class of 2016 Cohort Value Added Data in ELA for all students, regular education students and high needs students, noting that CPS is well above the state percentage. She noted how student percentages increased from Grade 4 to Grade 10 and also noted that the high needs students tracked with the state data. Ms. Herbert shared the Class of 2016 Cohort Value Added data for Math, pointing out that student percentages also increased as the students went through the grades. Ms. Herbert stated that in Grade 5: all students scored in the top 2 levels for ELA; Math scores went up significantly; Science should see increased growth as new curriculum becomes aligned with the state framework. She noted that ELA growth is on target and Math growth is above target. Ms. Herbert noted how Alcott became a "Commended School", noting that it's only one of 49 in the state).

Ms. Herbert reviewed the District Actions for K-5 ELA, including: regular progress monitoring, RtI for students below benchmarks, Leveled Literacy Intervention as RtI, Lexia used in Special Education, Regular and Special Education faculty work collaboratively and ELA Specialists coach staff. She reviewed the District Actions K-5 Math, including: Regular progress monitoring, assessment structure for grades K-5, RtI for students below benchmarks, Dreambox and iReady, flexible groups for grades 1-5 as appropriate, Math Olympiad, regular and special education faculty work collaboratively, math specialists coach staff, emphasis on Math Practice Standards and implement Everyday Math 4. Ms. Herbert stated that in Grade 8: 81% of students in ELA reached Level 4 or 5, 75% in Math reached Level 4 or 5 and 66% reached Level 4 or 5 in Science. She noted that these numbers are parallel to CPS peer districts. Ms. Herbert stated that achievement in ELA for 8th grade increased by 3%; achievement in Math remained stable and noted to

expect to see increases in Science with the change in curriculum. Ms. Herbert reviewed the District Actions for 6-8 ELA, including: regular progress monitoring, common assessment structure for 6-8, Levelled Literacy Instruction for intervention, Achievement Academy for Boston-resident students and RtI for students below benchmarks. Ms. Herbert reviewed the District Actions for 6-8 Math, including: regular progress monitoring, assessment structure for grades 6-8: baseline and follow up 3X year, Math Olympiad, NEML and other math challenges, Achievement Academy for Boston-resident students, RtI for students below benchmarks, Math Strategies program and math software. Ms. Herbert reviewed the District Actions K-12, including: continuing to analyze assessment performance to identify areas to focus improvement in curriculum, instruction and assessment; support areas in need of improvement with professional development activities; support school/grade level data teams; support interventions for students not making benchmarks.

Ms. Herbert reviewed the DESE Accountability Data and the Progress and Performance Index. She noted that in order to get to Level 1, there needs to be continued growth in performance over a 4-year period. Ms. Rigby noted that she hoped to become a Level 1 District by next year. Ms. Herbert stated that moving forward, the District Goals 2016-2017 are: 85% Advanced/Proficient on ELA MCAS at 5, 8 and 10; 85% Advanced/Proficient on Math MCAS at 5, 8 and 10; CPI (Composite Performance Index) score is 75 or better for each student group in ELA and Math. Ms. Rigby recognized Ms. Herbert for her leadership in ensuring that every individual student receives the support he or she needs to master the grade level benchmarks.

C. 2018 Budget Development Process. Mr. Flaherty presented the 2018 Budget Development Process. He stated that 82% of the total budget is spent on salaries and 18% is non-salaried items. He reviewed the historical and projected cost growth, noting that the annual growth rate since 2008 is 3.41%. He noted that they are looking at a 3.6% increase for FY18. Mr. Flaherty stated that 44.8% of the teachers are on the maximum step and that all of the other teachers would be eligible for a 4% step increase. He stated that this step increase requires \$353,730 and the midyear increase adds another \$177,038, for a total of \$530,768. He noted that the 2% scale increase cost projection is \$377,580 and the lane change estimate is \$75,000. Mr. Flaherty stated that the projected Steps, Scale and Lane changes for FY18 total \$908,348 or 2.8% above the FY17 budget. He reviewed other program areas that require increases, including: substitutes, K5 Foreign Language teachers, other non collective bargaining and collective bargaining escalation, special education tutors and aides, maintenance vehicles (non transportation), contracted services in grounds and utilities/other. Mr. Flaherty stated that all of these increases total 5.2%, or \$1,845,653. He also reviewed some of the offsetting reductions, including: special education tuitions, salary contingency, transportation and building services adjustments, buildings supplies and materials and utilities/heating. He stated that the total reductions of \$1,284,605 provides for a 1.6% reduction, netting out to a 3.6% increase in the budget request for FY18.

Ms. Bout thanked Mr. Flaherty for providing room in the budget for the Foreign Language program, noting how important the addition of Foreign Language was.

Diane Proctor, 57 Sudbury Road, Concord, MA. Ms. Proctor questioned the bus replacement schedule and the budget. Mr. Flaherty stated that there are 2 buses built into the CPS budget, noting that it does not show on the slides because it's a non-incremental increase.

D. Superintendent Search.

Anne Hayden, 342 Sudbury Road, Concord, MA. Ms. Hayden reminded the SC that the 2 school committees should start to discuss now how the vote would be conducted in January after the finalists have been interviewed. She noted that she spoke about this in May and presented them with the same handout from the previous meeting in May. She stated that they need to discuss this before they are at the end of the search process and that it needs to be discussed by each committee, separately. She stressed that there are 2 very different school districts that are looking for different abilities in a candidate.

Ms. Boynton provided the SC with a summary of what is happening with the Superintendent Search, noting that it is already posted on the website. She also included a timeline of the Search, a draft of the focus group meetings on November 14th and 15th, and lists of the Screening Committee, focus groups and individual interviews. Ms. Bout thanked Ms. Boynton for her work on providing all of the information. Mr. Johnston questioned how the times would be advertised to the community. Ms. Boynton stated that she was working on emailing different groups and that the information would be advertised in the newspapers. Ms. Rigby noted that a Connect Ed message would also be sent

out. Mr. Johnston noted that the League of Women Voters was conducting the search for the Community Member at Large and thanked them for working on that search. Ms. Boynton noted that HYA has recommended that SC members should not be part of the focus groups.

VIII. ACTION ITEMS

A. Vote to approve the 2016-17 Supt. Annual Plan and District Goals. A motion was made by Ms. Boynton, seconded by Mr. Conti, to approve the 2016-17 Superintendent Annual Plan and District Goals. The motion was unanimously approved.

IX. OLD BUSINESS

A. Transportation. Mr. Flaherty stated that the Bus Depot should be completed in June and also that they are anticipating the delivery of the electric bus in November/early December. He noted that he is still waiting for money from the state for the bus. Mr. Flaherty noted that the electric bus would be highlighted at a few different upcoming events.

B. CMS Facilities Study Committee. Ms. Bout stated that they have 8 volunteers for the CMS Facilities Study Committee and noted that they had wanted 2-3 on the committee. Ms. Rigby suggested starting with all of the responders because not all will be able to maintain the schedule. Ms. Bout noted that the deadline for volunteering is October 18th. Ms. Rigby stated that they should vote at the next meeting on the 8 names so they could get started.

X. SUPERINTENDENT'S REPORT

Ms. Rigby stated that on early release Tuesdays, K5 teachers are participating in professional learning opportunities to support the new Everyday Math 4 program, including how to use the technology tools, as well as physical science units. She stated that Dr. Stuart Ablon, a psychologist, is conducting a workshop in October on "Collaborative Problem Solving" to assist students with behavioral challenges.

Ms. Rigby stated that students and teachers are in support of the new CMS schedule in which the core academic classes meet every day. She stated that the world language teachers are also happy that there is increased meeting time for world languages. Ms. Rigby noted that the students are really happy with all of the electives offered.

Ms. Rigby stated that on October 19th, "High Schoolers and Snooze Buttons: The New Public Health Crisis" would be presented by Dr. Judith Owens. She also noted that on October 24th, "Screenagers: Growing Up in the Digital Age" would be showing at 7PM at CCHS. Ms. Rigby stated that "IF ONLY" – A James Wahlberg Film – Protecting Our Children from the Opioid Epidemic, Film Screening and Panel Discussion" would be on November 1st at 7PM at CCHS. Ms. Boynton noted that Dr. Judith Owens is excellent and noted that hopefully they would get good attendance at the panel.

Ms. Rigby shared a video on their hopes for the Innovation/Steam Lab at Ripley. She noted that there would be several areas for students to work on different design challenges. She also noted that they sent out an RFP and have already received 14 responses to design the lab.

Ms. Rigby stated that the IT department is working with CPS school offices to replace all visitor sign ins with iPad technology.

XI. ADJOURNMENT

Mr. Johnston stated that there is a panel discussion on Testing and Charter Schools on October 26th from 7:30-9:00 and asked if any SC members would like to join the panel discussion. The SC members agreed that they would feel comfortable attending, but not necessarily being on the panel. The SC agreed to revisit this topic at the next SC meeting. A motion was made by Ms. Boynton, seconded by Ms. Bout, to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 8:46 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 11/8/16

Abbreviations:

CASE	Cooperative Association for Special Education
CSC	Concord School Committee
CCSC	Concord-Carlisle Regional District School Committee
CPA	Community Preservation Act
CPC	Community Preservation Committee
CPS	Concord Public Schools
CCRS	Concord-Carlisle Regional School District
CCHS	Concord-Carlisle High School
CHPS	The Collaborative for High Performance Schools
CSEC	Comprehensive Sustainable Energy Committee
CPW	Concord Public Works
CTA	Concord Teachers Association
DESE	Department of Elementary & Secondary Education
ELA	English Language Arts
FAAC	Financial Audit Advisory Committee
FINCOM	Finance Committee
MASC	Massachusetts Association of School Committees
MIAA	Massachusetts Interscholastic Athletic Association
NEASC	New England Association of Schools and Colleges
OPEB	Other Post-Employment Benefits
RTI	Response to Intervention
SEPAC	Special Education Advisory Council
YRBS	Youth Risk Behavior Survey