I. CALL TO ORDER

The meeting was called to order by Ms. Gannon for CSC at 5:30 PM and noted that the meeting will be recorded by CCTV and a citizen.

The Concord School Committee adjourned at 5:32 PM into Executive Session by roll call for the purposes of discussing collective bargaining and litigation. Gannon Aye, Munn Aye, Snook Aye, Benincasa Aye, Boynton Aye.

The Concord School Committee returned to Open Session at 6:30 PM. Ms. Gannon noted that the meeting is being recorded by CCTV and a citizen.

II. READING OF THE MINUTES

A motion was made by Mr. Benincasa seconded by Ms. Boynton to approve the minutes for the May 14, 2013 CSC meeting. The motion was unanimously approved.

III. CHAIRS REPORT

Ms. Gannon stated that the Finance Committee Orientation Meeting will be held on August 8, 2013 at 7:30 PM at the Town House. Ms. Gannon stated that the Blue Comment Forms should be filled out and given to Sally Ferguson, the recording secretary.

IV. CORRESPONDENCE

A. Ms. Gannon stated that approximately 20 Thoreau school parent letters along with approximately 20 other letters on a variety of other subjects were received this month.

V. RECOGNITIONS

A. Alcott: Ms. Young, Principal, recognized fourth grade teachers, Carol Birdsall, Tina Pimentel, Lauren Oliver for the end of the year celebration spelling bee.

B. Willard: Ms. Fernandes, Principal, recognized Kristin Saunders, Charlyn Bethell, Wade Hendricks, Anna Anderson, and PE teacher Mike Germond.

C. Thoreau: Ms. Clough, Principal, recognized Special Education teachers including occupation therapists, speech therapists and also the kindergarten assistants.

D. CMS: Ms. Beattie, Principal, recognized the Department Chairs, Sarah Oelkers, English; Paul Crowley, Math; Sharon Moss, Science; Kate Keating, Foreign Language and Kerry Heath, Social Studies.
VI. REPORTS & ISSUES FOR DISCUSSION

A. TELL Mass Site Recommendations and CPS School Improvement Plans. Ms. Rigby expressed her gratitude and appreciation to all the school principals, faculty and staff for all their hard work and great teaching in improving student learning. Ms. Rigby indicated that the principals will address the work they have been doing all year to address the TELL Mass Survey results. Principals were to work with their faculty to address the data and make specific recommendations. Additionally, principals will present their School Improvement Plans (SIP), which reflect the District’s Mission and 5 Core Values.

- Alcott School – Sharon Young, Principal, gave an overview of the “Alcott Elementary School TELL Mass Solutions Plan” which addressed Group Norms, Solutions for Time, Solutions for School Leadership, Solutions for Teacher Leadership and Solutions for Student Conduct. Ms. Young also discussed progress on the 2012-2013 Alcott School Improvement Plan as well as presented next year’s School Improvement Plan.

- Thoreau School, Kelly Clough, Principal, gave an overview of the “Possible. Action Steps for Thoreau Staff based on TELL Mass Data Work” which addressed Communication, Collaboration, School Vision and Leadership Opportunities. Ms. Clough also discussed progress on the 2012-2013 Thoreau School Improvement Plan as well as the recommendations for next year’s school improvement plan.

- Willard School – Pat Fernandes, Principal, gave an overview of the “Willard School Action Plan - TELL Mass Recommendations” which addressed District Recommendations and Willard Recommendations. Ms. Fernandes also discussed progress on the 2012-2013 Willard Improvement Plan as well as the recommendations for next year’s school improvement plan.

- CMS – Lynne Beattie, Principal, gave an overview of the CMS actions to address the “TELL Mass Survey Results” to include recommendations from teachers and actions based on feedback. Ms. Beattie also discussed progress on the 2012-2013 CMS School Improvement Plan as well as the recommendations for next year’s school improvement plan.

B. TELL Mass CTA/SC/Administration Committee Report. Ms. Rigby thanked the members of the TELL Mass Committee. The CTA and the district executed a Side Letter Agreement that resulted in the formation of this committee. Committee members Kathy Codianne, Joyce Carter and Merrie Najimy, CTA President and committee member reported on the progress. Ms. Codianne, Ms. Carter and Ms. Najimy presented the findings and recommendations of the TELL Mass Committee. The conclusion of the committee was that slow but substantial progress has been made. The committee is optimistic about these recommendations and future plans will have a positive impact on the climate throughout the district.

C. CTA/Administrator Report on negotiations for new Supervision & Evaluation Process at CPS – Kelly McCausland, Director of Human Resources and Eric Beers, CTA Vice President presented an update. Ms. McCausland stated that in 2011 The Department of Elementary & Secondary Education (DESE) adopted new regulations for the evaluation of Massachusetts Educators. In March of 2013 a CPS joint labor management committee convened to begin discussing the new regulations. The CTA membership will hold a ratification vote the week of June 17, 2013. Assuming passage they will recommend the School Committee vote to approve the changes on evaluation to the CTA Collective Bargaining Agreement at the June 27, 2013 School Committee Meeting. Mr. Beers stated he is grateful to have this new evaluation agreement to recommend to their CTA members for approval.

VII. ACTION ITEMS. None

VIII. OLD BUSINESS

A. Transportation Update. Mr. Benincasa gave an update and stated that he is taking a hard look at local alternatives for a temporary (3-5 years) solution and something that could be permanent. Mr. Benincasa is looking at privately held parking areas very close to, if not in Concord, who have indicated they would respond to an RFP. Mr. Benincasa stated that the Burke property is being looked at, but there are some potential restrictions on the land. The Burke property is marked potential land for endangered species. Ms. Boynton is working with Mr. Benincasa to evaluate properties.

IX. SUPERINTENDENT’S REPORT

X. CITIZENS' COMMENTS

1. Kristen Dixon Keilty, 50 Central St., Concord. Ms Dixon Keilty stated that the 1-1 program needs more publicity and before we seek funding for it she thinks we need to seek advice. Regarding the evaluation document, she believes that the evaluation should have comments added from one’s peers and maybe that can be added in the future. Ms. Keilty hopes that the committee will hear the grievances of the 3rd grade teacher being let go.

2. Paul Horwitz, 173 Hayward Mill Rd., Concord. Mr. Horwitz stated that he wasn’t happy with the principal presentations they were long and repetitive. He didn’t hear specifics that would convince him that there were actual actions that will take place.

3. Jennifer Montbach, 45 Pine St., Concord. Ms. Montbach stated that she wanted to express the frustration of many parents. They have heard many words about changes but not many substantive actions items that will be made to improve the situation at Thoreau. Please consider parent concerns along with professional concerns.

4. Jill O’Sullivan, 42 Laws Brook Rd., Concord. Ms. O’Sullivan stated that she has enormous concerns about the community and all the schools, not only Thoreau. While the parents appreciate the work of the school committee, parents feel concerned that there is no actual forum where their concerns are being addressed.

5. Kate Damon, 25 Central St., Concord. Ms. Damon stated she would like to know what the school committee’s response was or will be to the May 20th letter from The Board of Selectmen’s and their desire to work with the school committee to keep transportation in Concord.

6. Kathryn Oh, 1731 Lowell Rd., Concord. Ms. Oh stated that the 18th year veteran teacher has had satisfactory evaluations for the first 15 years. Many high school students have written letters to the Concord Journal in support of this teacher and the school committee should hear the teacher’s grievances.

XI. ADJOURNMENT

A motion was made by Mr. Benincasa seconded by Ms. Snook to adjourn the CSC. The motion was unanimously approved and the CSC meeting adjourned at 11:30 PM.

Respectfully submitted,

Sally W. Ferguson
Approved: 08/27/13

Abbreviations:

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<tr>
<th>Abbreviation</th>
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<tbody>
<tr>
<td>CSC</td>
<td>Concord School Committee</td>
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<tr>
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